

# Appendix 1

Dates	Times	Capacity	Area	Description	Lic Activities	ON/OFF
26-27 Aug	23:00-00:00 Sat; 22:30-00:00 Sun	499	6	Cantrell Field	RE	ON
26-27 Aug	23:00-00:00	60	2	Hamlets Way	L	ON
26-27 Aug	23:00-00:00 Sat; 22:30-00:00 Sun	499	4	Horse Chestnut Yard	A/RE	ON/OFF
16&20 Aug	12:00-23:00	30	Blue	Lodge Yard bar	A/RE	ON/OFF
4&6 Aug	12:00-23:00	30	Blue	Lodge Yard bar	A/RE	ON/OFF
9& 13 Aug	12:00-23:00	30	Blue	Lodge Yard bar	A/RE	ON/OFF
23-27 Aug	12:00-23:00 Wed-Fri; 12:00-00:00 Sat/Sun	30	Blue	Lodge Yard bar	A/RE	ON/OFF
26-27 Aug	23:00-00:00 Sat; 22:30-00:00 Sun	499	5	Music Pavilion/Memorial Glade	A/RE	ON/OFF
26-27 Aug	23:00-00:00 Sat; 22:30-00:00 Sun	40	7	Pond Bar	A/L	ON/OFF
26-27 Aug	23:00-00:00 Sat; 22:30-00:00 Sun	200	9	Railway Yard	A/RE/L	ON
26-27 Aug	12:00-00:00	250	8	Scaffold Yd	A/RE	ON
9-13 Aug	12:00-23:00	45	Green	Soanes Centre	A/RE	ON
16-20 Aug	12:00-23:00	45	Green	Soanes Centre	A/RE	ON
4-6 Aug	12:00-23:00	45	Green	Soanes Centre	A/RE	ON
23-27 Aug	12:00-23:00 Wed-Fri; 12:00-00:00 Sat/Sun	45	Green	Soanes Centre	A	ON
26-27 Aug	12:00-21:00	40	1	Underground Car Park	RE	ON
26-27 Aug	12:00- 00:00	150	1	Womens Workhouse	RE	ON

# Appendix 2

**(Shuffle Festival Ltd.)  
Tower Hamlets Cemetery Park  
Southern Grove  
London  
E3 4PX**

**Licensable Activities authorised by the licence**

The sale by retail of alcohol  
The provision of late night refreshment

**See the attached licence for the licence conditions**

**Signed by**

**John McCrohan**   
**Trading Standards and Licensing Manager**

**Date: 17<sup>th</sup> June 2015**





**Part A - Format of premises licence**

Premises licence number

**Part 1 - Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

(Shuffle Festival Ltd.)  
Tower Hamlets Cemetery Park  
Southern Grove

**Post town**

London

**Post code**

E3 4PX

**Telephone number**

None

**Where the licence is time limited the dates**

16<sup>th</sup> June 2015 to 31<sup>st</sup> December 2020 (the park would be used for no more than 15 event days per calendar year)

**Licensable activities authorised by the licence**

- The sale by retail of alcohol
- The provision of regulated entertainment

**The times the licence authorises the carrying out of licensable activities**

**The supply of alcohol (both on and off sales)**

- Sunday to Thursday from 11:00hrs to 22:30hrs
- Friday and Saturday from 11:00hrs to 23:00hrs

**The provision of regulated entertainment in the form of plays (both indoors and outdoors), films (both indoors and outdoors), live music (both indoors and outdoors), recorded music (both indoors and outdoors) and anything of a similar description.**

- Sunday to Thursday from 11:00hrs to 22:30hrs
- Friday and Saturday from 11:00hrs to 23:00hrs

**The opening hours of the premises**

- Sunday to Thursday from 07:00hrs to 23:00hrs
- Friday and Saturday from 07:00hrs to 23:30hrs

**Where the licence authorises supplies of alcohol whether these are on and/ or off supplies**

On and off sales

## **Part 2**

**Name, (registered) address, telephone number and email (where relevant) of holder of premises licence**

Shuffle Festival Limited  
11A Wharton Street  
London  
EC1X 9PX

**Registered number of holder, for example company number, charity number (where applicable)**

Registered Number: 08862358

**Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol**

Elizabeth Daish

[REDACTED]

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**

Licence Number: [REDACTED]  
Issuing Authority: [REDACTED]

## Annex 1 - Mandatory conditions

No supply of alcohol may be made under the premises licence-

- a) at a time where there is no designated premises supervisor in respect of the premises licence, or
- b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended

1.

- (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises;
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability)

- 2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.

3.
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
  
4. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;
  - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
  - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
  
5.
  1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
  
  2. For the purposes of the condition set out in paragraph 1—
    - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
    - (b) “permitted price” is the price found by applying the formula —
 
$$\mathbf{P = D + (D \times V)}$$
 where —
      - (i) **P** is the permitted price
      - (ii) **D** is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

- (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
  - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence
    - (i) the holder of the premises licence
    - (ii) the designated premises supervisor (if any) in respect of such a licence, or
    - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence
  - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
  - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994
3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
4. (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day

Where a premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, such individuals must be licensed with the Security Industry Authority. This does not apply to premises within paragraph. 8(3) (a) of Schedule 2 to the Private Security Industry Act 2001, (premises with premises licences authorising plays or films), or in respect of premises in relation to- any occasion mentioned in paragraph 8(3) (b) or (c) of Schedule 2 (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or any occasion within paragraph 8(3) (d) of Schedule 2 (occasions prescribed by regulations under that Act) unless the Licence specifically states otherwise.

Security activity means an activity to which paragraph 2(1) (a) of Schedule 2 of the Private Security Industry Act 2001 of that schedule applies, and

Paragraph 8(5) of Schedule 2 (interpreting of references to an occasion) applies as it applies in relation to paragraph 8 of Schedule 2 of the Private Security Industry Act 2001

Where the exhibition of films is authorised, the admission of children to the exhibition of any film must be to be restricted as follows: If the London Borough of Tower Hamlets Licensing Section has issued a particular notification of restriction to the licence holder, that restriction must be adhered. Otherwise the recommendation of the film classification body must be followed. Children means persons aged under 18 and “film classification body” means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (currently the British Board of Film Classification)

## **Annex 2 - Conditions consistent with the operating Schedule**

1. Full and detailed consultation will be undertaken by the Premises Licence holder with each of the responsible authorities. This consultation will take place through Event Planning Group or multi-agency meetings in the lead up to the event and during the event itself;
2. An Event Safety Management Plan (ESMP) containing detail appropriate to each year’s Event will be produced and implemented in consultation with and with the agreement of the Responsible Authorities through multi-agency or Event Planning Group meetings;
3. Entry to any unauthorised/disorderly person will be refused by means of screening on the entry points to the event;
4. A “zero tolerance to drugs” policy will be implemented;
5. In conjunction with metropolitan police service and other relevant stakeholders, each year the licence holder will produce;
  - a) Crowd Management, Security & Stewarding Plan
  - b) Alcohol Management Plan
  - c) Egress Plan
  - d) Crime Reduction Plan
6. Each year the licence holder will produce the following Health & safety documents, which will be made available to the responsible authorities prior to the event;
  - a) Risk Assessment
  - b) Fire Risk Assessment
  - c) Schedule of Temporary Structures
  - d) Questionnaire and Inspection schedule for Food Traders
  - e) Rules for Site contractors

7. The premises licence holder will notify local residents in advance of any events;
8. A telephone number of an event manager will be made available to local residents during events;
9. The event managers and organizers will comply with any reasonable request made by the Police event command team during the course of the event;
10. A Challenge 21 Policy shall be implemented, so that before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark is checked. This will include, for example;
  - a) A photo car driving licence
  - b) A passport
  - c) A proof of age card bearing the PASS hologram
11. The licence shall be used for a maximum of 15 event days per calendar year;
12. Event dates to be agreed by the Licensing Authority and responsible authorities and once agreed publicised at least two months prior to the event;
13. Substantial food and non-intoxicating beverages, including drinking water, shall be available at all times;
14. Staff members shall regularly patrol and monitor all areas when licensable activities are taking place;
15. Appropriate fire safety equipment will be provided during events;
16. Signage shall be displayed at exits requesting customers to leave the area quietly. Staff shall remind customers to leave the area quietly;
17. As relevant, no noise from regulated entertainment shall be audible at any affected facade and/or inside any premises with the window ajar so as to cause a nuisance

### **Annex 3 - Conditions attached after a hearing by the licensing authority**

Not applicable

### **Annex 4 - Plans**

The plans are those submitted to the licensing authority on the following date:

18<sup>th</sup> May 2015 – Tower Hamlets Cemetery Park





**Part B - Premises licence summary**

**Premises licence number**

**Premises details**

**Postal address of premises, or if none, ordnance survey map reference or description**

(Shuffle Festival Ltd.)  
Tower Hamlets Cemetery Park  
Southern Grove

**Post town**

London

**Post code**

E3 4PX

**Telephone number**

None

Where the licence is time limited the dates

16<sup>th</sup> June 2015 to 31<sup>st</sup> December 2020  
(the park would be used for no more than 15 event days per calendar year)

Licensable activities authorised by the licence

- The sale by retail of alcohol
- The provision of regulated entertainment

The times the licence authorises the carrying out of licensable activities

**The supply of alcohol (both on and off sales)**

- Sunday to Thursday from 11:00hrs to 22:30hrs
- Friday and Saturday from 11:00hrs to 23:00hrs

**The provision of regulated entertainment in the form of plays (both indoors and outdoors), films (both indoors and outdoors), live music (both indoors and outdoors), recorded music (both indoors and outdoors) and anything of a similar description.**

- Sunday to Thursday from 11:00hrs to 22:30hrs
- Friday and Saturday from 11:00hrs to 23:00hrs

The opening hours of the premises

- Sunday to Thursday from 07:00hrs to 23:00hrs
- Friday and Saturday from 07:00hrs to 23:30hrs

Name, (registered) address of holder of premises licence

Shuffle Festival Limited  
11A Wharton Street  
London  
EC1X 9PX

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and off sales

Registered number of holder, for example company number, charity number (where applicable)

08862358

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Elizabeth Daish

State whether access to the premises by children is restricted or prohibited

No restrictions

# Appendix 3

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day <input type="text"/>	Month <input type="text"/> Year <input type="text"/>
4. Your place of birth		London	
5. National Insurance Number		<input type="text"/>	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input type="text"/>			
<input type="text"/>			
Post town <input type="text"/>		Postcode <input type="text"/>	
7. Other contact details			
Telephone numbers			
Daytime		<input type="text"/>	
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)		<input type="text"/>	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
The Soanes Centre Restaurant, Tower Hamlets Cemetery Park, South Grove, London, E3 - the green area clouded on the enclosed plan.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with dashed red line	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

- 3. Noise Management Plan.
  - 4. Dispersal Plan.
  - 5. Consultation with local residents.
- The TEN proposes licensable activities within the Tower Hamlets Cemetery Park Lodge and surrounding area. The premises will operate as a pop up restaurant with ambient music. Alcohol is ancillary to the meal. Site to be cleared 30 minutes after licensable activities cease.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Wednesday 23<sup>rd</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

12:00 to 23:00 Wednesday to Friday  
12:00 to 00:00 Saturday & Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)

45

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	6	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)
I have: (Please tick the appropriate boxes, where applicable)

Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

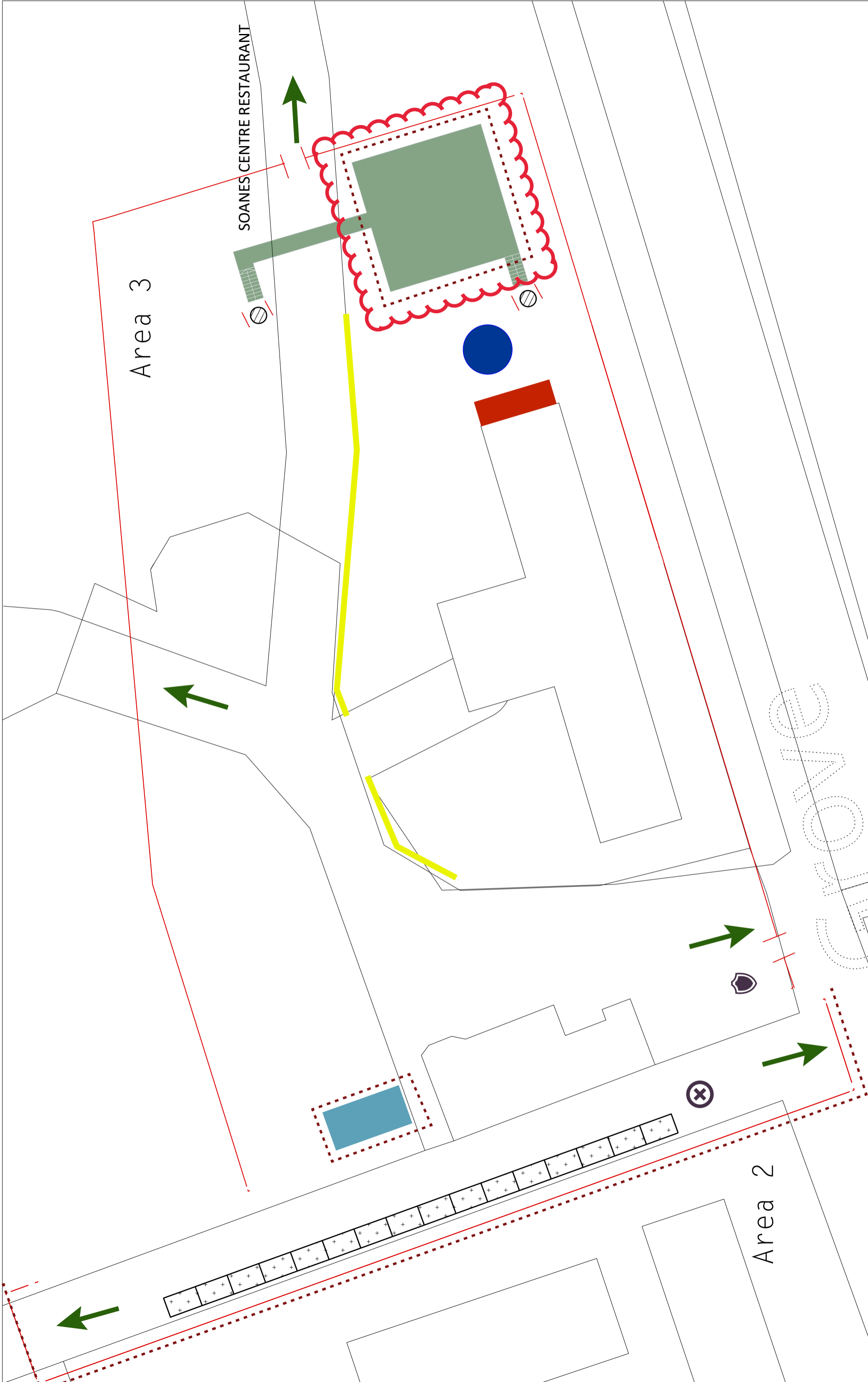
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	24/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant




**For completion by the licensing authority**




<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority





Key | Area 3

-  Market Stall
-  Area Boundaries
-  Bar

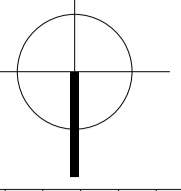
-  Lighting installation
-  Restaurant
-  Kitchen

-  Pond
-  TEN Licence Area
-  Escape Direction

-  SIA
-  Door Steward
-  Ticket Entrance

SHUFFLE FESTIVAL

Area 3: The Restaurant  
 Scale: 1:250  
 Tower Hamlets Council



# Appendix 4

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day ■	Month ■ Year 1 ■
4. Your place of birth		London	
5. National Insurance Number		■■■■■■■■■■	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
■■■■■■■■■■ ■■■■■■■■■■			
Post town ■■■■■■		Postcode ■■■■■■	
7. Other contact details			
Telephone numbers			
Daytime	■■■■■■■■■■		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)	■■■■■■■■■■		

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
The Lodge Yard Bar, Tower Hamlets Cemetery Park, South Grove, London, E3 - the blue area clouded on the enclosed plan.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with dashed red line	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

- 3. Noise Management Plan.
  - 4. Dispersal Plan.
  - 5. Consultation with local residents.
- The TEN proposes licensable activities within the Tower Hamlets Cemetery Park Lodge and surrounding area. The Lodge will operate as a pop up bar which will serve the restaurant as well as walk in patrons. Last orders for alcohol sales will be 23:40. Regulated entertainment will be limited to live and recorded music. Site to be cleared 30 minutes after licensable activities cease.

3. The licensable activities	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)	
Wednesday 23rd to Sunday 27th August 2017	
Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)	
12:00 to 23:00 Wednesday to Friday 12:00 to 00:00 Saturday & Sunday	
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	30
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only <input type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

4. Personal licence holders (Please read note 14)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		

Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	7	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)	
I have: (Please tick the appropriate boxes, where applicable)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>

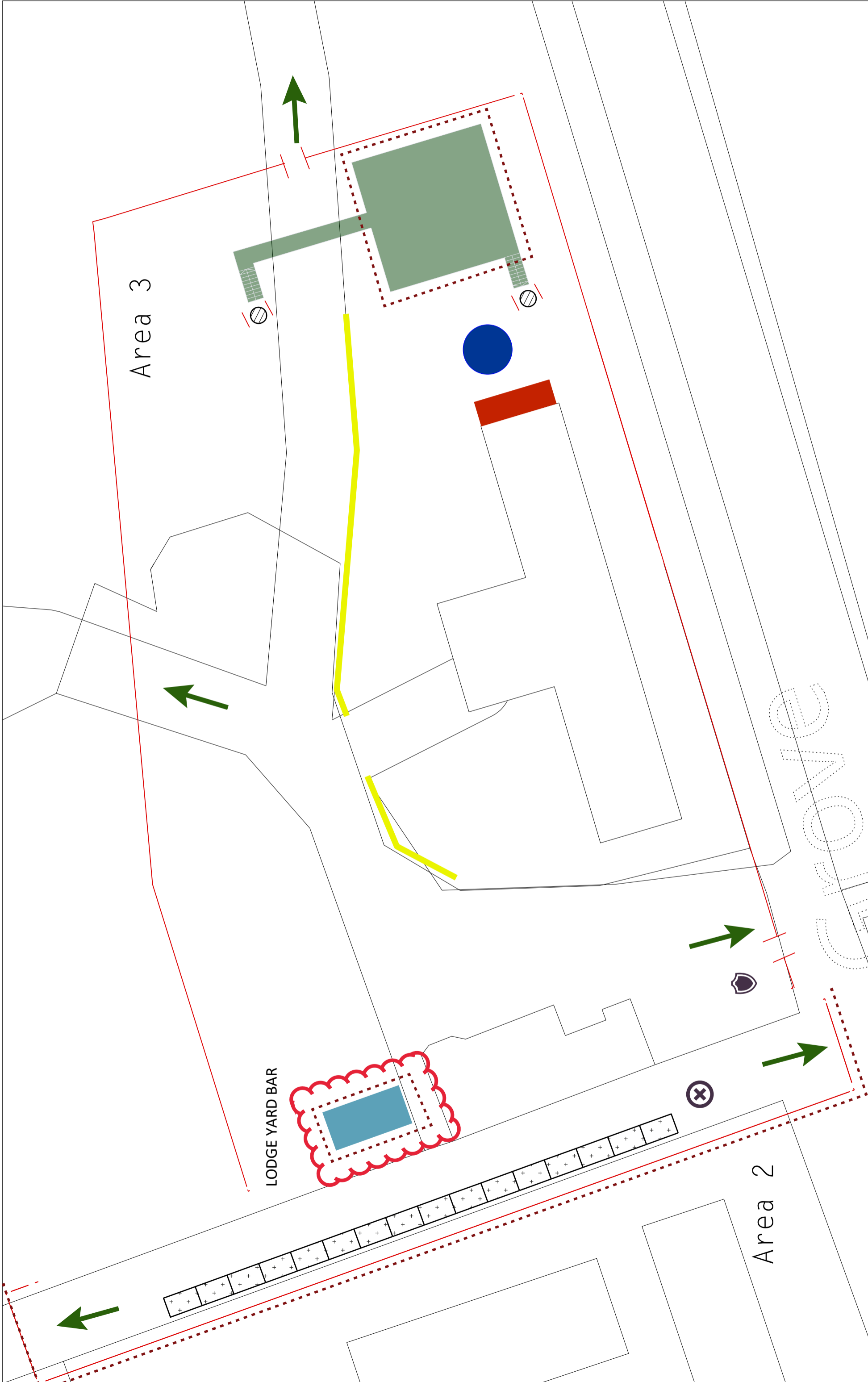
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	24/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

**For completion by the licensing authority**

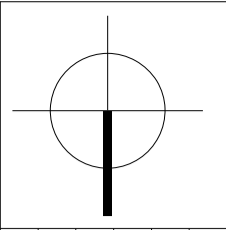
<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	



Area 3: The Restaurant		SHUFFLE FESTIVAL	
Scale: 1:250		Tower Hamlets Council	

Key Area 3	Market Stall	Lighting installation	Pond	SIA
Area Boundaries	Restaurant	Restroom	TEN Licence Area	Door Steward
Bar	Kitchen	Escape Direction		Ticket Entrance





# Appendix 5

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day <input style="width: 30px;" type="text"/>	Month <input style="width: 30px;" type="text"/>	Year <input style="width: 40px;" type="text"/>
4. Your place of birth	<input style="width: 100%;" type="text"/>		
5. National Insurance Number	<input style="width: 100%;" type="text"/>		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
Post town <input style="width: 100%;" type="text"/>		Postcode <input style="width: 100%;" type="text"/>	
7. Other contact details			
Telephone numbers			
Daytime	<input style="width: 100%;" type="text"/>		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)	<input style="width: 100%;" type="text"/>		

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Railway Yard, Tower Hamlets Cemetery Park, London, E3 - within Area 9 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	18530
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with red line	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.

The TEN is to extend the permitted hours under the premises licence until midnight. Regulated entertainment will consist of films, live & recorded music. Site to be cleared 30 minutes after licensable activities cease.

The Railway Yard site is a back up and will only be used in the case that the Scaffold Yard site does not work out.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

23:00 to 00:00 Saturday  
 22:30 to 00:00 Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)

200

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
---	--	--------------------------------

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	16	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)
I have: (Please tick the appropriate boxes, where applicable)

Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

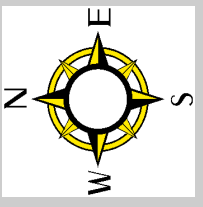
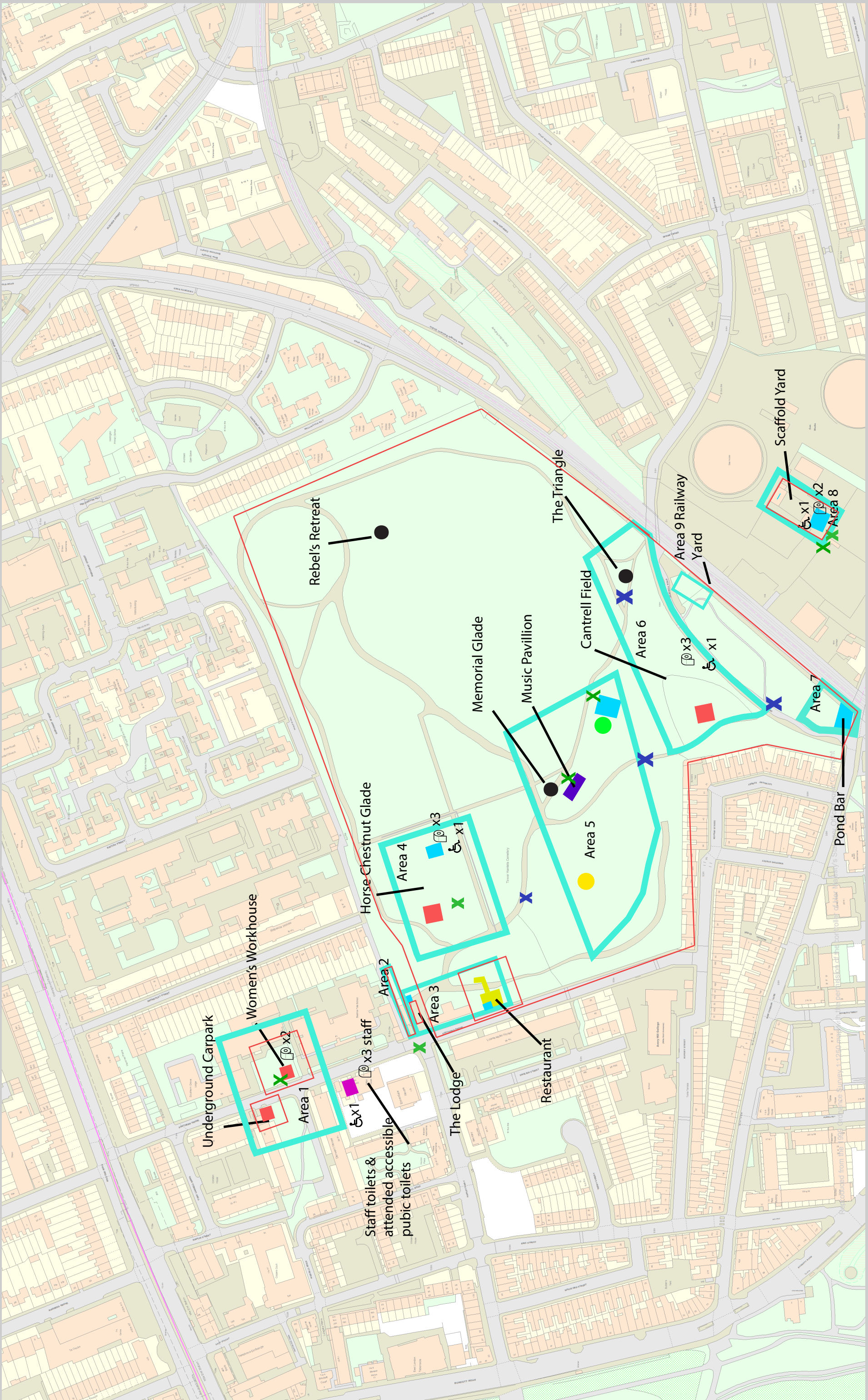
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	25/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant













**For completion by the licensing authority**

<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority



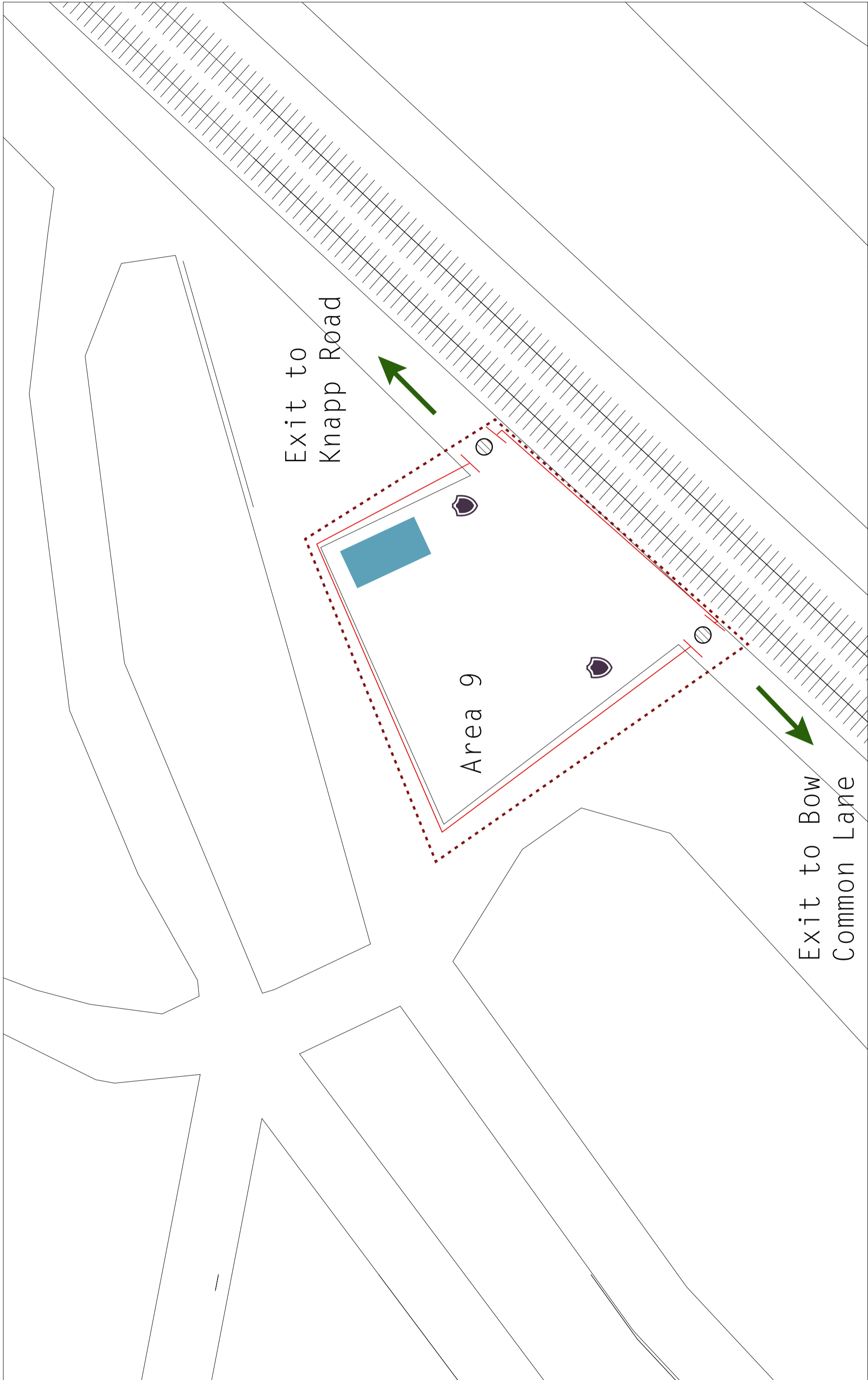


Scale 1:2500  
Date 21/04/2017

-  Cinema
-  Restaurant
-  Installation - Night Light
-  Installation - Octagonal Chapel
-  Bar
-  Production / office and Staff Toilets
-  Stationed SIA
-  Roaming SIA
-  Production Area
-  Accessible Toilet (4)
-  Toilet (10 + 3 staff)
-  Licensed Area



9 (Lime)

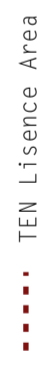


Key | Area 9

-  Ticket Entrance
-  Boundary of Event



Bar



TEN Licence Area



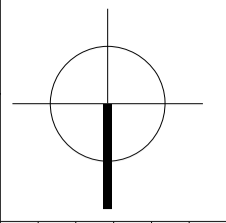
SIA



Escape and Exit Direction

SHUFFLE FESTIVAL

Area 9: The Railway Yard  
 Scale: 1:250  
 Tower Hamlets Council





# Appendix 6

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day <input style="width: 20px;" type="text"/>	Month <input style="width: 20px;" type="text"/>	Year <input style="width: 20px;" type="text"/>
4. Your place of birth	<input style="width: 100%;" type="text"/>		
5. National Insurance Number	<input style="width: 100%;" type="text"/>		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input style="width: 100%; height: 20px;" type="text"/>			
<input style="width: 100%; height: 20px;" type="text"/>			
Post town <input style="width: 100%;" type="text"/>	Postcode <input style="width: 100%;" type="text"/>		
7. Other contact details			
Telephone numbers			
Daytime	<input style="width: 100%;" type="text"/>		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)	<input style="width: 100%;" type="text"/>		

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Horse Chestnut Glade, Tower Hamlets Cemetery Park, London, E3 - within Area 4 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	18530
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with red line	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.

The TEN is to extend the permitted hours under the premises licence until midnight. Regulated entertainment will consist of films, live & recorded music. Site to be cleared 30 minutes after licensable activities cease.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

23:00 to 00:00 Saturday  
 22:30 to 00:00 Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)

499

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
--	--	--------------------------------

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	12	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)
I have: (Please tick the appropriate boxes, where applicable)

Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

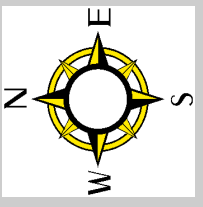
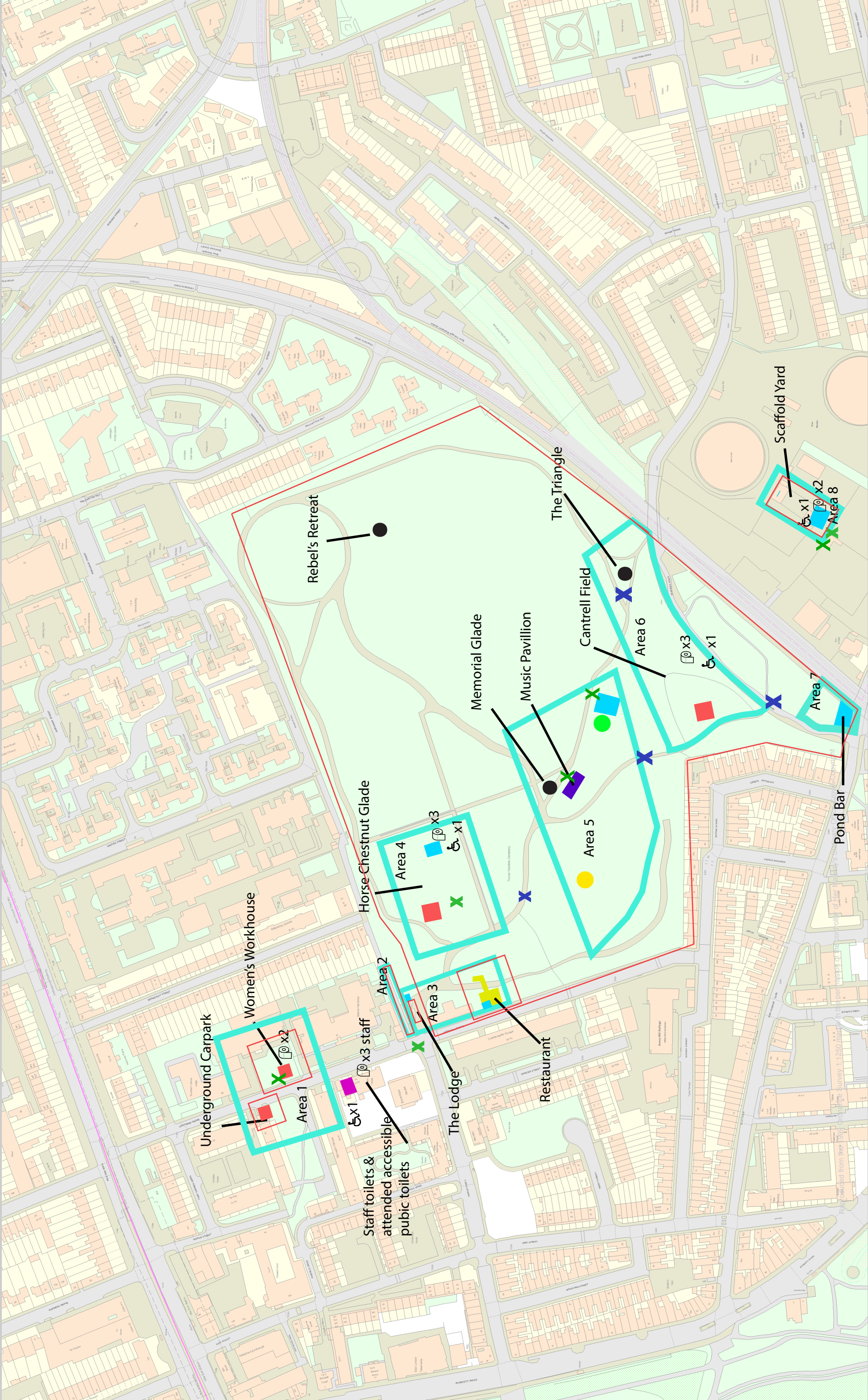
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	25/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

**For completion by the licensing authority**

<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority





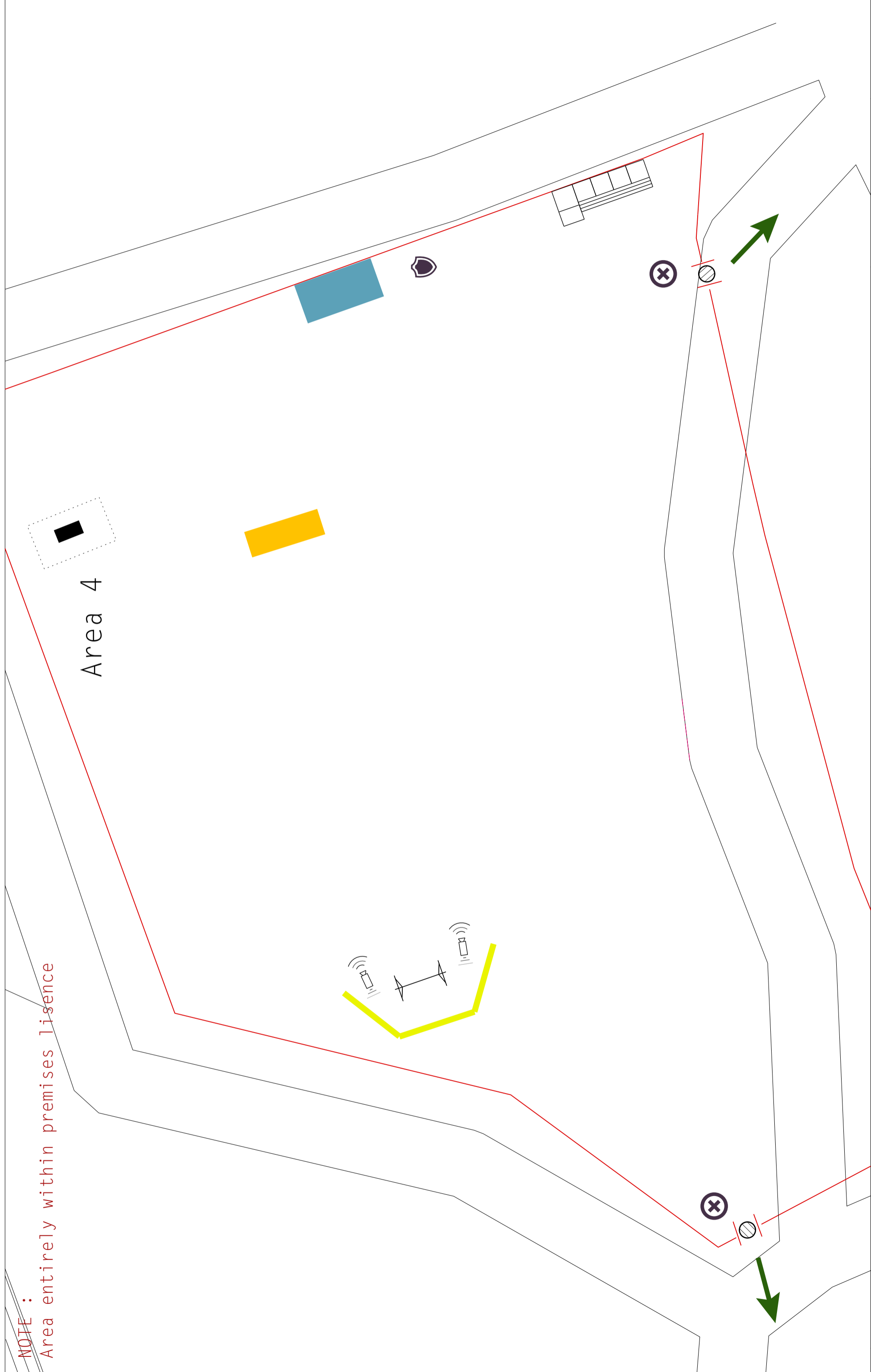
Scale 1:2500  
Date 21/04/2017

- Cinema
- Restaurant
- Stationed SIA
- Accessible Toilet (4)
- Installation - Night Light
- Installation - Octagonal Chapel
- Bar
- Production / office and Staff Toilets
- X Roaming SIA
- X Production Area
- Ⓜ Toilet (10 + 3 staff)
- Ⓜ Licensed Area



**NOTE :**  
Area entirely within premises liscence

Area 4



**Key Area 4**

- Ticket Entrance
- Zone
- Boundary of Event

- Cinema Screen
- Projector/transit Van
- Generator

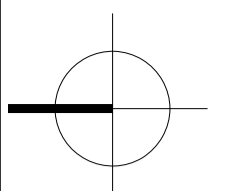
- SIA
- Noise Cancelling Speakers
- Bar

- Lighting installation
- Door Steward
- Escape Direction

- Disabled Toilets
- Toilets

**SHUFFLE FESTIVAL**

Area 4: Horse Chestnut Glade  
Scale: 1:250  
Tower Hamlets Council





# Appendix 7

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth	Day <input type="text"/>	Month <input type="text"/>	Year <input type="text"/>
4. Your place of birth	L <input type="text"/>		
5. National Insurance Number	<input type="text"/>		
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input type="text"/>			
<input type="text"/>			
Post town L <input type="text"/>	Postcode <input type="text"/>		
7. Other contact details			
Telephone numbers			
Daytime	<input type="text"/>		
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)	<input type="text"/>		

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Music Pavilion and Memorial Glade, Tower Hamlets Cemetery Park, London, E3 - within Area 5 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	18530
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined in blue	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.

The TEN is to extend the permitted hours under the premises licence until midnight. Regulated entertainment will consist of films, live & recorded music. Site to be cleared 30 minutes after licensable activities cease.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

23:00 to 00:00 Saturday  
 22:30 to 00:00 Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	499
If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only <input type="checkbox"/>
	Off the premises only <input type="checkbox"/>
	Both <input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
--	--	--------------------------------

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	13	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)
I have: (Please tick the appropriate boxes, where applicable)

Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

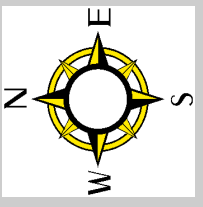
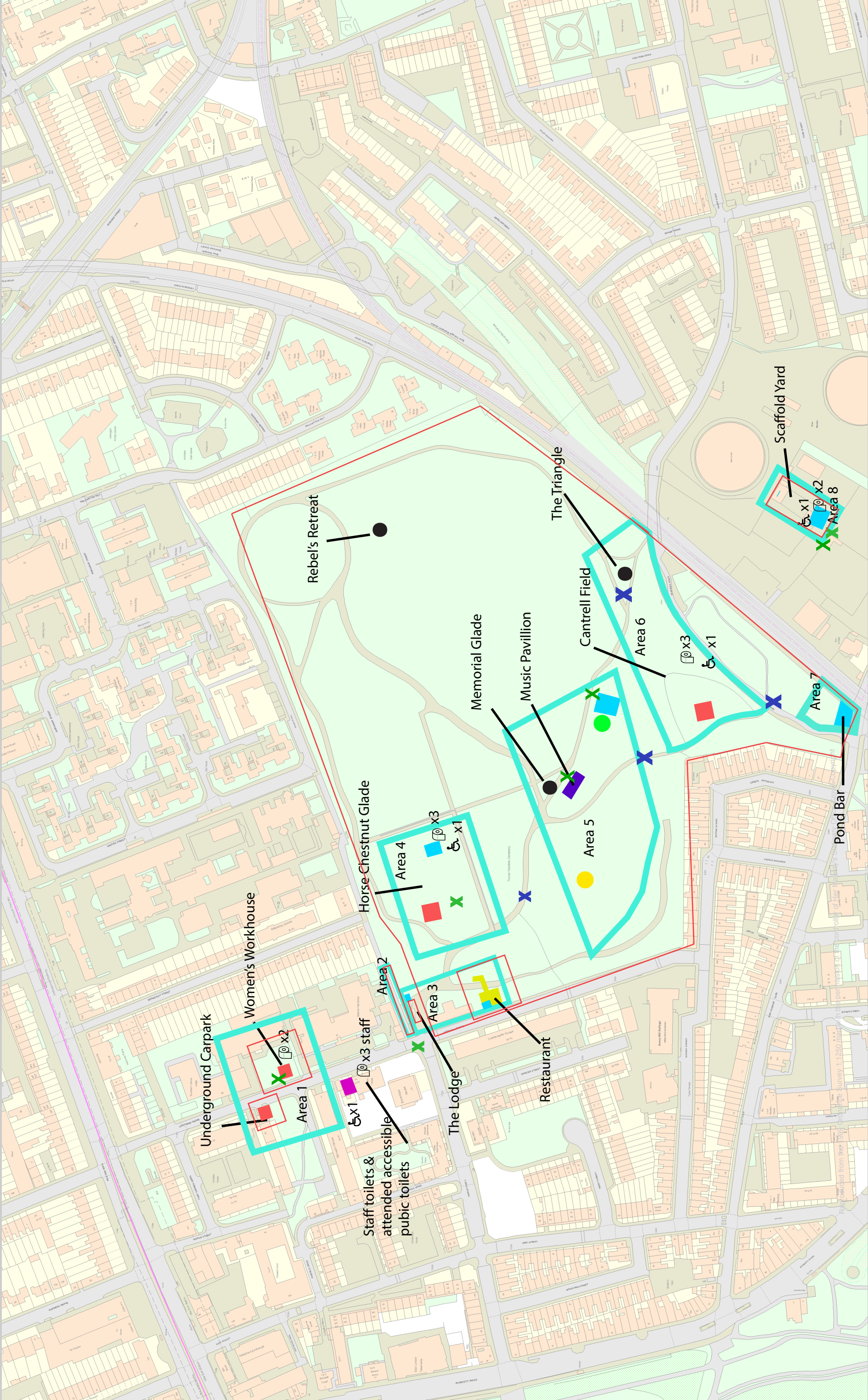
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	25/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

**For completion by the licensing authority**

<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority





Scale 1:2500  
Date 21/04/2017

- Cinema
- Restaurant
- Stationed SIA
- Accessible Toilet (4)
- Installation - Night Light
- Installation - Octagonal Chapel
- Bar
- Production / office and Staff Toilets
- X Roaming SIA
- X Production Area
- Ⓜ Toilet (10 + 3 staff)
- Ⓜ Licensed Area



NOTE :  
Area entirely within premises liscence

Area 5

Key Area 5

- - - - Area Boundary
- - - - Boundary of Event
- Music Stage

- ((( ))) Noise Cancelling Speakers
- Lighting installation



SIA



Door Steward



Escape Direction



Music Stage

Scale: 1:250

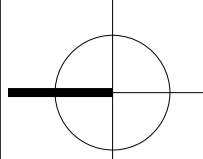
Tower Hamlets Council

# SHUFFLE FESTIVAL

Area 5: Music Stages

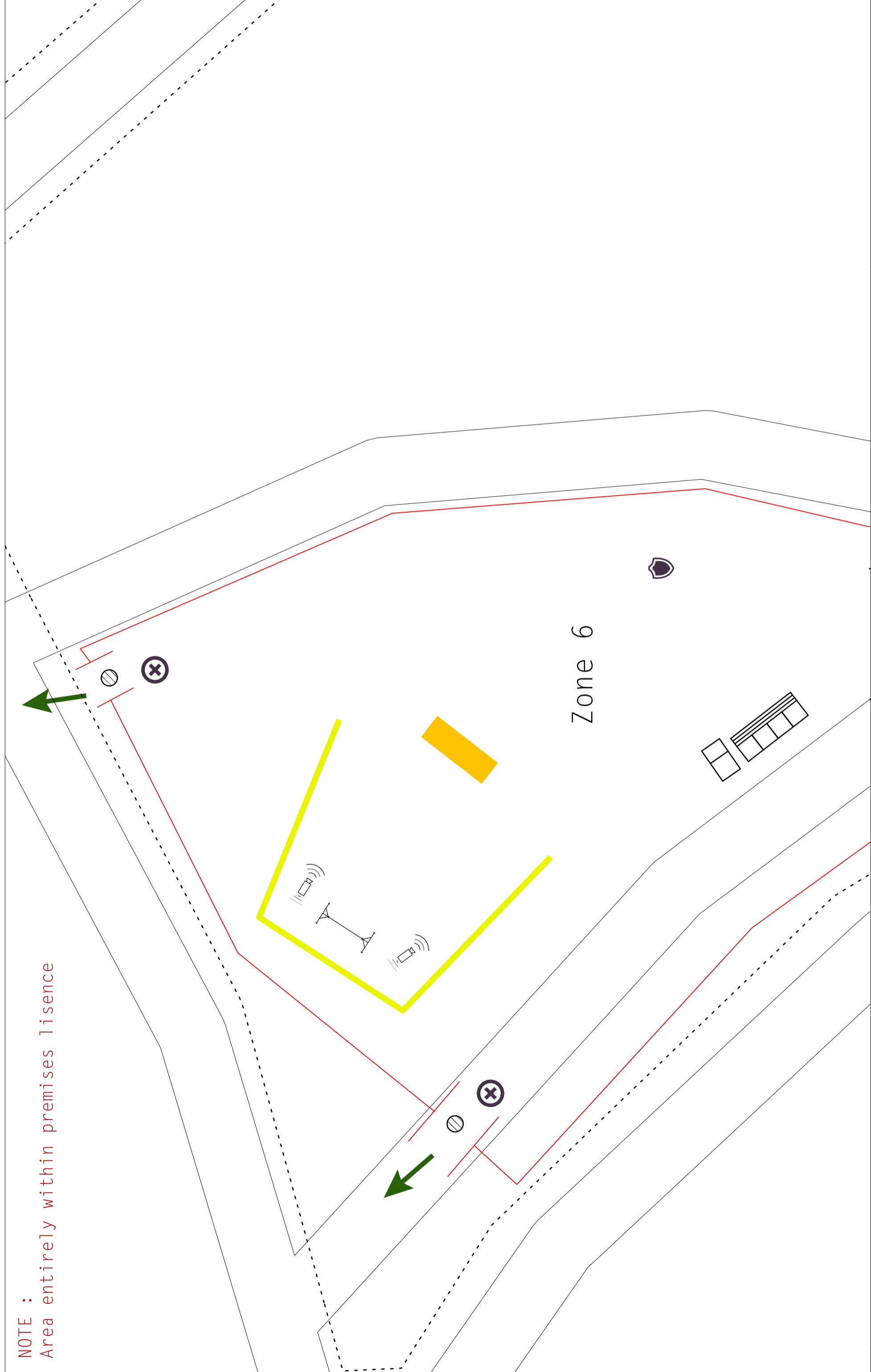
Scale: 1:250

Tower Hamlets Council





NOTE :  
Area entirely within premises lisenace



Key

- Zone Boundary (Not Fenced)
- Ticket Entry
- Boundary of Event
- Cinema Screen
- Projector/transit Van
- Cinema backing screens
- Noise Cancelling Speakers
- SIA
- Door Steward
- Escape Direction
- Toilets
- Disabled Toilets

- Cinema Screen
- Projector/transit Van
- Cinema backing screens

- Noise Cancelling Speakers
- SIA
- Door Steward
- Escape Direction

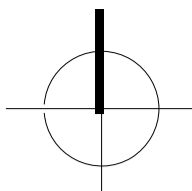
- Noise Cancelling Speakers
- Toilets
- Disabled Toilets

SHUFFLE FESTIVAL

Zone 6: Cinema Screen

Scale: 1:250

Tower Hamlets Council



# Appendix 8

## Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day <input type="text"/>	Month <input type="text"/> Year <input type="text"/>
4. Your place of birth		London	
5. National Insurance Number		[REDACTED]	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
[REDACTED]			
Post town [REDACTED]		Postcode [REDACTED]	
7. Other contact details			
Telephone numbers		[REDACTED]	
Daytime		[REDACTED]	
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)		[REDACTED]	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Cantrell Field, Tower Hamlets Cemetery Park, London, E3 - within Area 6 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	18530
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with blue line	
Please describe the nature of the premises below. (Please read note 4)	
Council-run public park and cemetery	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.

The TEN is to extend the permitted hours under the premises licence until midnight. Regulated entertainment will consist of films, live & recorded music. Site to be cleared 30 minutes after licensable activities cease.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

23:00 to 00:00 Saturday  
 22:30 to 00:00 Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)

499

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
--	--	--------------------------------

If "Yes" please provide the details of your personal licence below.	
Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	


5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	14	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)
I have: (Please tick the appropriate boxes, where applicable)

Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

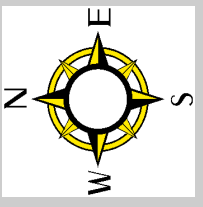
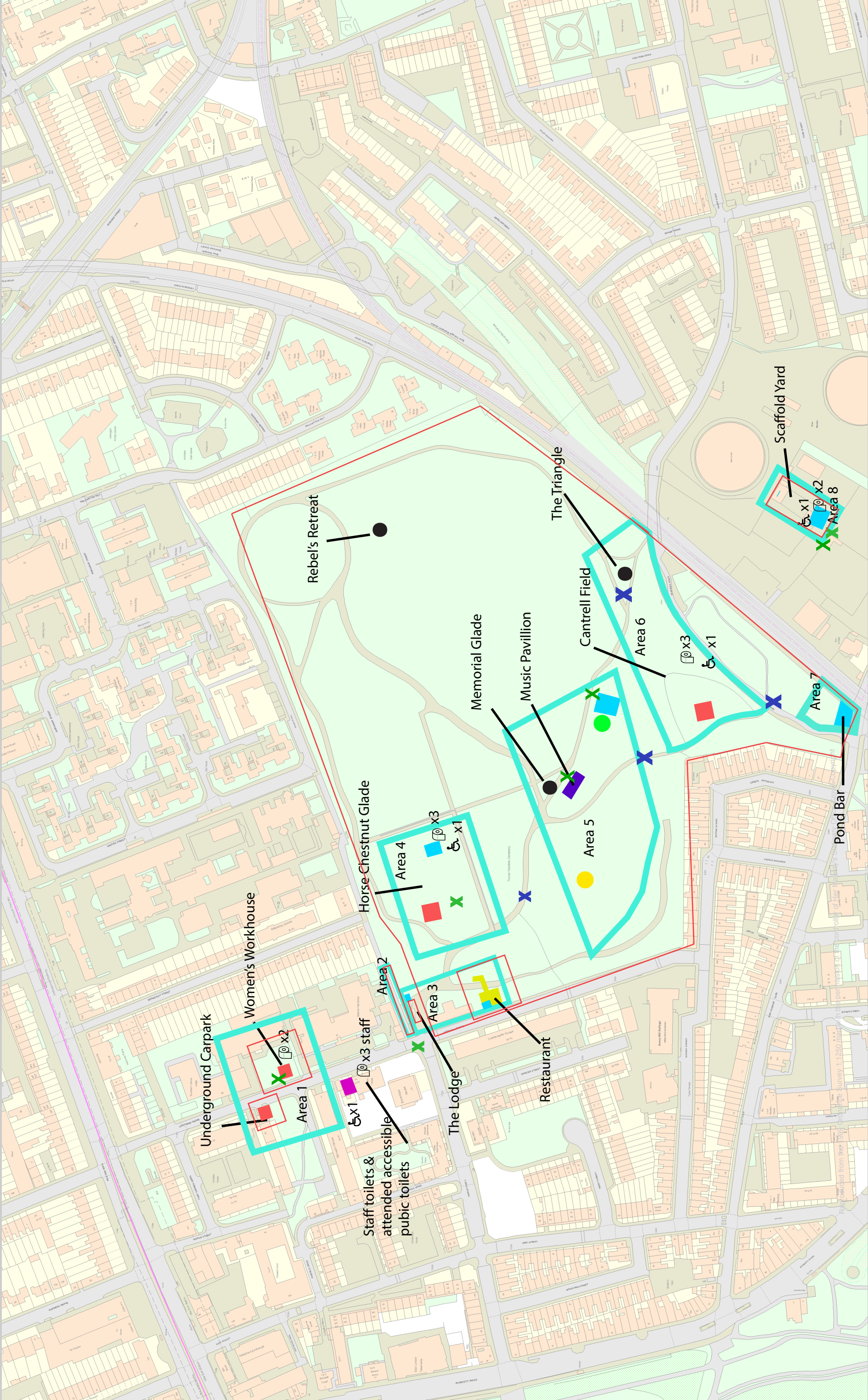
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence:	
(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and	
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	
Date	25/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

**For completion by the licensing authority**

<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority





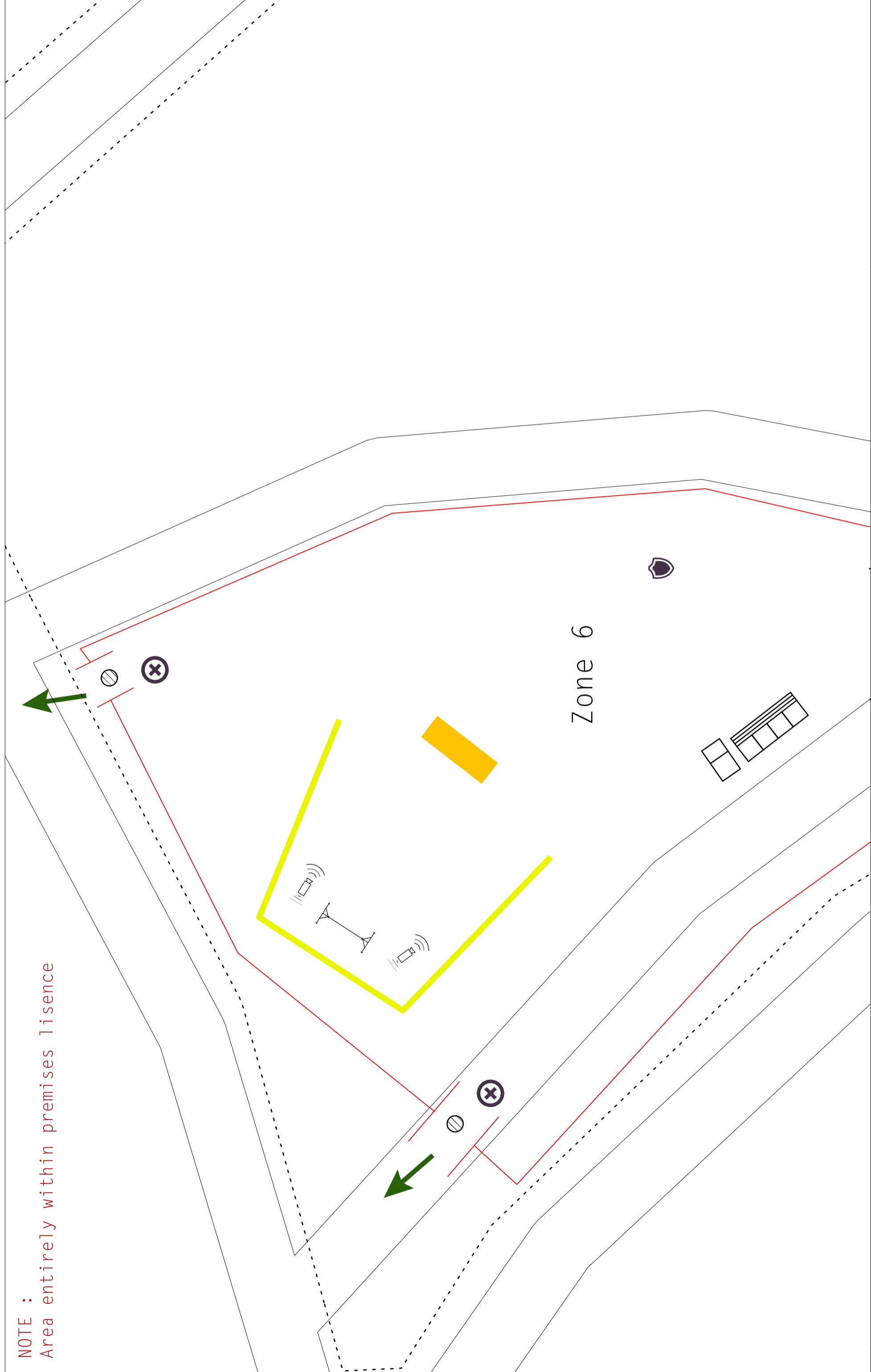
Scale 1:2500  
Date 21/04/2017

- Cinema
- Restaurant
- Stationed SIA
- Accessible Toilet (4)
- Installation - Night Light
- Installation - Octagonal Chapel
- Bar
- Production / office and Staff Toilets
- X Roaming SIA
- X Production Area
- Ⓜ Toilet (10 + 3 staff)
- Ⓜ Licensed Area





NOTE :  
Area entirely within premises lisenace



Key

- Zone Boundary (Not Fenced)
- Ticket Entry
- Boundary of Event
- Cinema Screen
- Projector/transit Van
- Cinema backing screens
- Noise Cancelling Speakers
- Toilets
- Disabled Toilets
- SIA
- Door Steward
- Escape Direction

- Cinema Screen
- Projector/transit Van
- Cinema backing screens

- SIA
- Door Steward
- Escape Direction

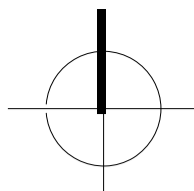
- Noise Cancelling Speakers
- Toilets
- Disabled Toilets

SHUFFLE FESTIVAL

Zone 6: Cinema Screen

Scale: 1:250

Tower Hamlets Council



# Appendix 9

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day <input type="text"/>	Month <input type="text"/> Year <input type="text"/>
4. Your place of birth		<input type="text"/>	
5. National Insurance Number		<input type="text"/>	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input type="text"/>			
<input type="text"/>			
Post town London		Postcode <input type="text"/>	
7. Other contact details			
Telephone numbers			
Daytime		<input type="text"/>	
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)		<input type="text"/>	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Women's Workhouse Garden, South Grove, London, E3 - within Area 1 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with red line and labelled Women's Workhouse	
Please describe the nature of the premises below. (Please read note 4)	
Council-owned land	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.  
 The TEN proposes licensable activities outside in the South Grove Workhouse. The premises will operate as an outdoor cinema with live acoustic and recorded music in between screenings.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

12:00 to 00:00 Saturday & Sunday (with the site cleared by 00:30)

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	150
---	-----

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		

Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	8	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)	
I have: (Please tick the appropriate boxes, where applicable)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>

Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

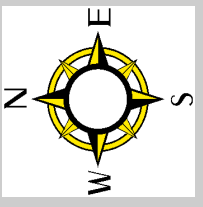
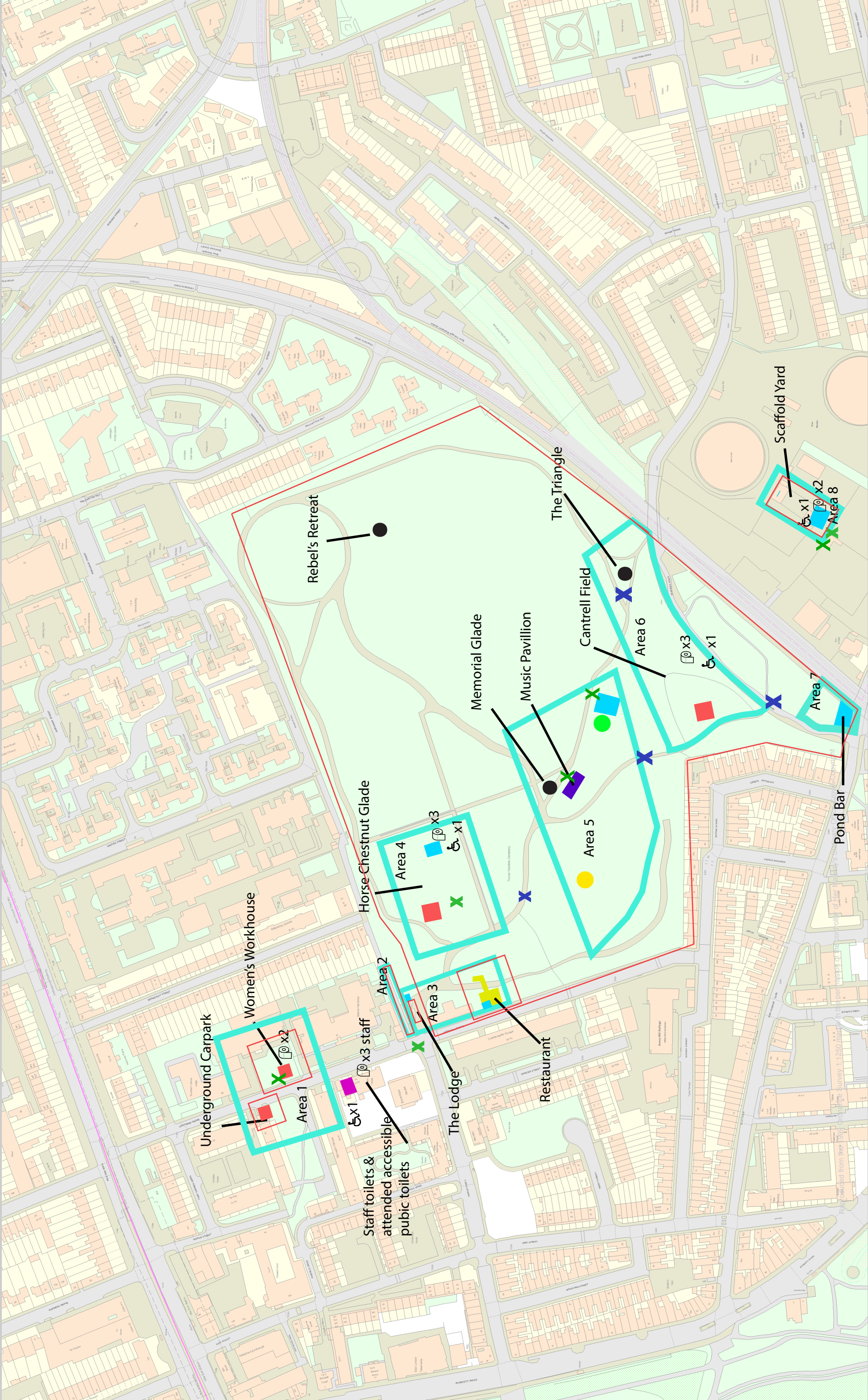
<b>8. Condition (Please read note 18)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 19)</b>	
The information contained in this form is correct to the best of my knowledge and belief.	
I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.	
Signature	<i>Thomas and Thomas</i>
Date	24/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

**For completion by the licensing authority**

<b>10. Acknowledgement (Please read note 20)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	



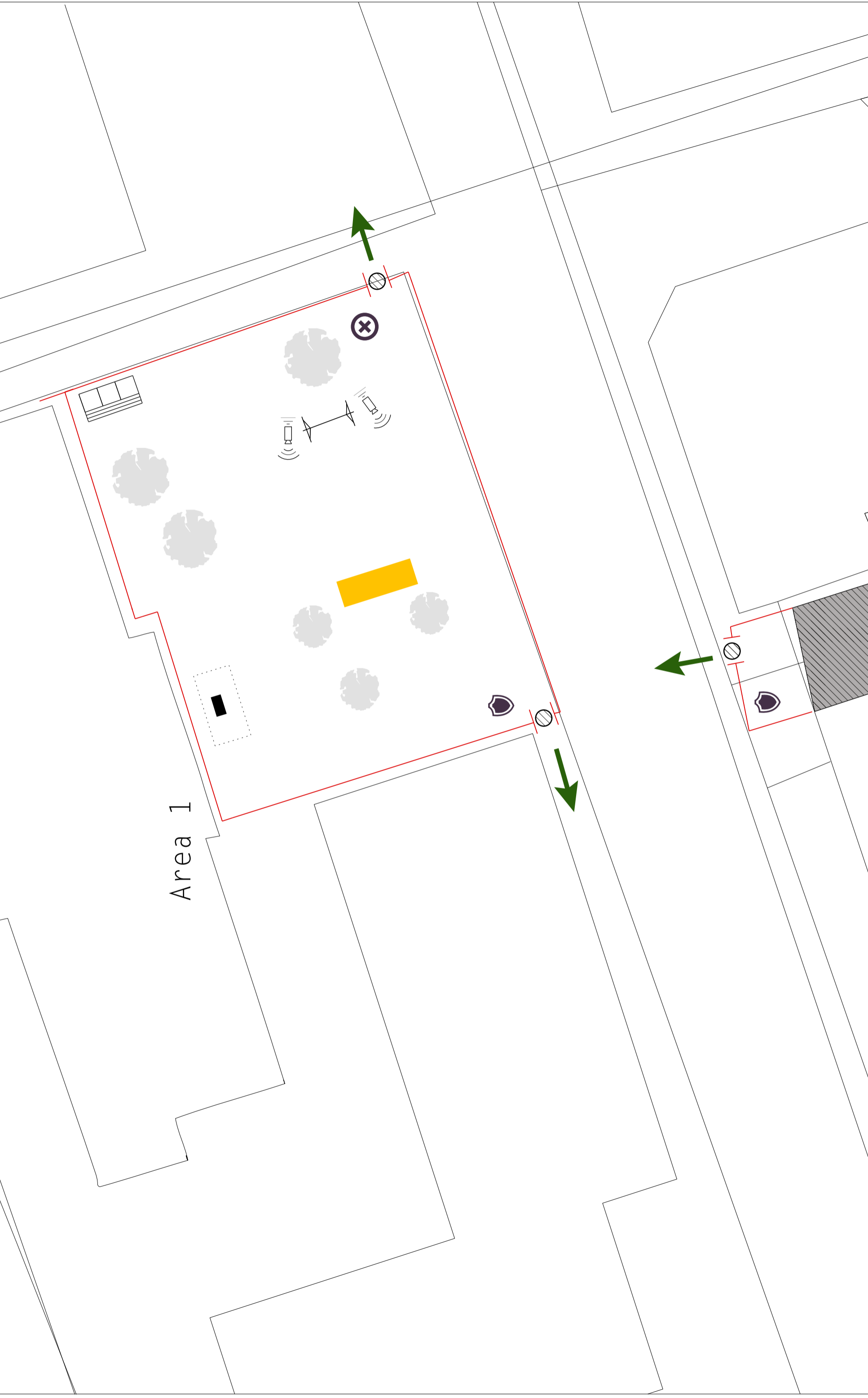


Scale 1:2500  
Date 21/04/2017

- Cinema
- Restaurant
- X Stationed SIA
- X Roaming SIA
- Installation - Night Light
- Installation - Octagonal Chapel
- Accessible Toilet (4)
- Bar
- X Toilet (10 + 3 staff)
- X Production / office and Staff Toilets
- Licensed Area
- Production Area





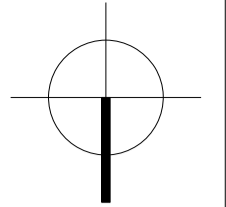


Key Area 1

- Ticket Entrance
- SIA
- Door Steward
- Cinema Screen
- Boundary of Event
- Escape Direction
- Carpark Cinema
- Projector/transit Van
- Small Generator
- Toilets
- Noise Cancelling Speakers

## SHUFFLE FESTIVAL

Area 1: Workhouse Cinema  
 Scale: 1:250  
 Tower Hamlets Council



# Appendix 10

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	Daish		
Forenames	Elizabeth		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day <input type="text"/>	Month <input type="text"/> Year <input type="text"/>
4. Your place of birth		<input type="text"/>	
5. National Insurance Number		<input type="text"/>	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
<input type="text"/>			
<input type="text"/>			
Post town <input type="text"/>		Postcode <input type="text"/>	
7. Other contact details			
Telephone numbers			
Daytime		<input type="text"/>	
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)		<input type="text"/>	

8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
AC/EAS.3.1 Thomas & Thomas Partners LLP 38a Monmouth Street	
Post town <b>London</b>	Postcode WC2H 9EP
9. Alternative contact details (if applicable)	
Telephone numbers: Daytime	██████████
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	██████████

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Scaffold Yard, South Grove, London, E3 - within Area 8 as marked on the enclosed plans.	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Area outlined with red line	
Please describe the nature of the premises below. (Please read note 4)	
Scaffold / disused yard (cleared of all non-event related materials)	
Please describe the nature of the event below. (Please read note 5)	
<p>The annual Shuffle Festival is a not-for-profit community event in Tower Hamlets Cemetery Park. The Event is organised in conjunction with the Council's Festivals and Events Team and Responsible Authorities. The event showcases film, science, storytelling, performance art, architectural installations, walks, food, comedy and music across designated area within the park. Please refer to the appended plan showing the TEN areas.</p> <p>The applicant will comply with the following during the TEN:</p> <ol style="list-style-type: none"> <li>1. All relevant conditions of Premises Licence ref. 18530.</li> <li>2. The Event Management Plan.</li> </ol>	

3. Noise Management Plan.  
 4. Dispersal Plan.  
 5. Consultation with local residents.  
 The TEN proposes licensable activities outside in the Scaffold Yard. The premises will operate as an outdoor cinema with a small bar and live music performances. The site will be cleared by 00:30.

**3. The licensable activities**

Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)

The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment (Please read note 7)	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 8)	<input type="checkbox"/>

Please state the dates on which you intend to use these premises for licensable activities. (Please read note 9)

Saturday 26<sup>th</sup> to Sunday 27<sup>th</sup> August 2017

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 10)

12:00 to 00:00 Saturday & Sunday

Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 11)	250
---	-----

If the licensable activities will include the sale or supply of alcohol, please state whether these will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 12)	On the premises only	<input checked="" type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (including, but not limited to lap dancing and pole dancing). (Please see note 13)

None

**4. Personal licence holders (Please read note 14)**

Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		

Issuing licensing authority	████████████████████
Licence number	██████
Date of issue	19/05/2015
Any further relevant details	

5. Previous temporary event notices you have given (Please read note 15 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	10	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

6. Associates and business colleagues (Please read note 16 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 17)	
I have: (Please tick the appropriate boxes, where applicable)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>

Sent a copy of this notice to the chief officer of police for the area in which the premises are situated. <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated <b>Electronic Submission - LA to serve RA's</b>	<input type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority.	<input type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police.	<input type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input type="checkbox"/>
Made or enclosed payment of the fee for the application	<input checked="" type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

**8. Condition (Please read note 18)**

It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the sale or supply of alcohol that all such supplies are made by or under the authority of the premises user.


**9. Declarations (Please read note 19)**

The information contained in this form is correct to the best of my knowledge and belief.

I understand that it is an offence:

(i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine of any amount; and

(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine of any amount, or to imprisonment for a term not exceeding six months, or to both.

Signature	
Date	25/07/2017
Name of Person signing	Thomas & Thomas Partners LLP as solicitors on behalf of the applicant

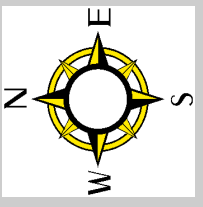
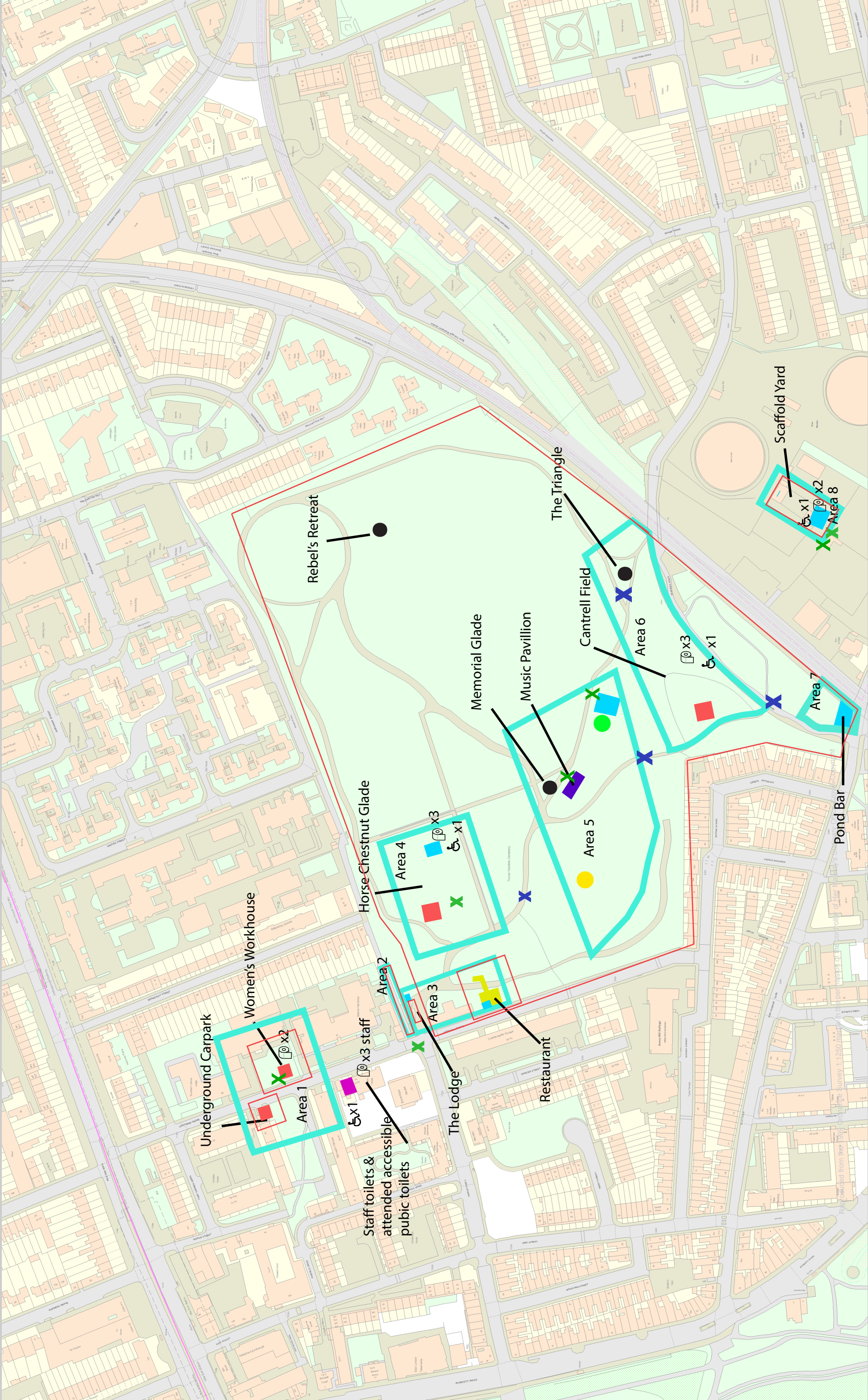
**For completion by the licensing authority**

**10. Acknowledgement (Please read note 20)**

I acknowledge receipt of this temporary event notice.

Signature	On behalf of the licensing authority
Date	



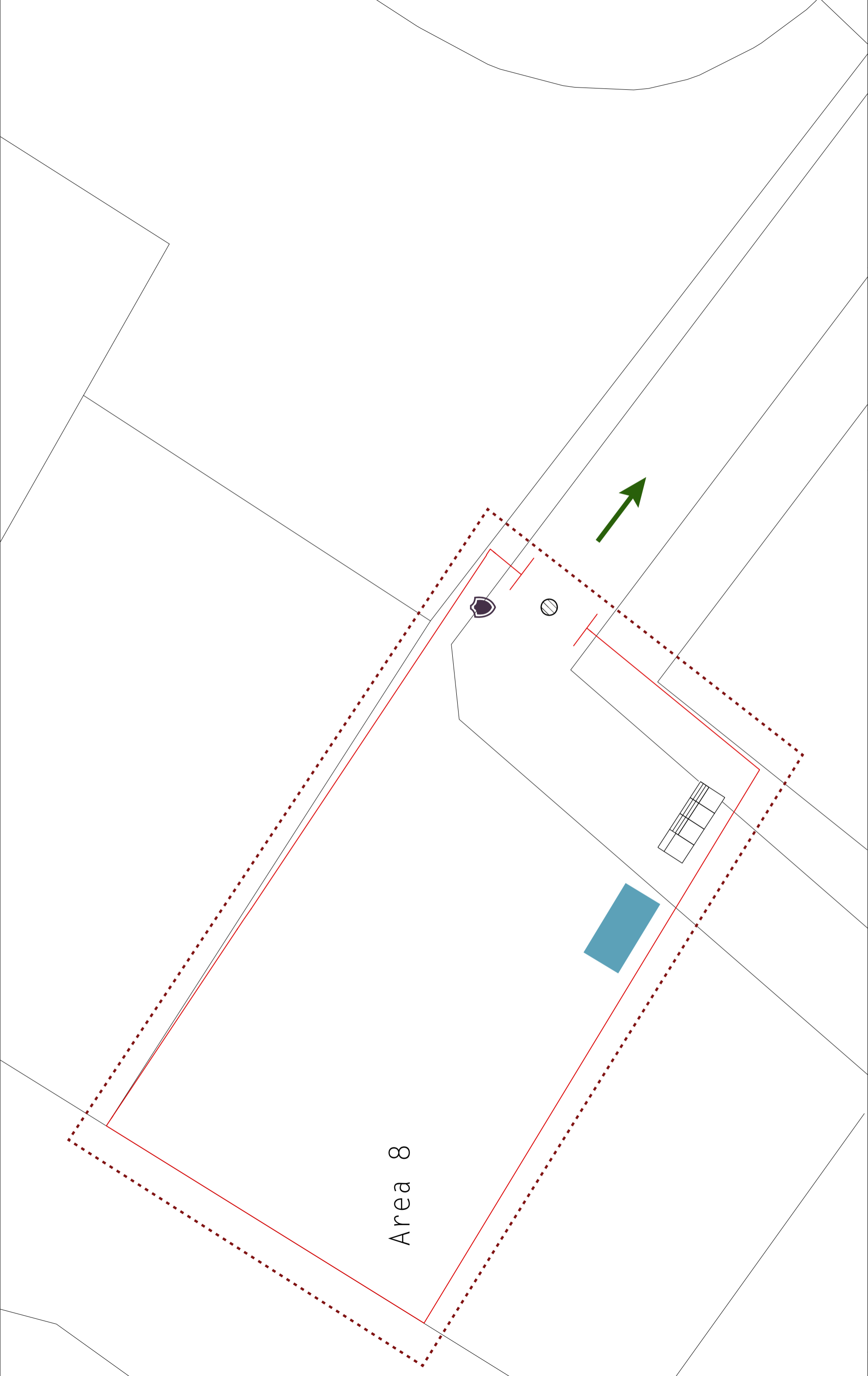


Scale 1:2500  
Date 21/04/2017



- Cinema
- Restaurant
- Stationed SIA
- Accessible Toilet (4)
- Installation - Night Light
- Installation - Octagonal Chapel
- Bar
- Production / office and Staff Toilets
- X Roaming SIA
- X Production Area
- Ⓜ Toilet (10 + 3 staff)
- Ⓜ Licensed Area


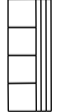







Key | Area 8

-  Ticket Entrance
-  Boundary of Event

-  Bar
-  Toilets

-  Disabled Toilets

-  SIA

-  TEN Licence Area

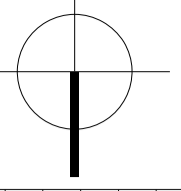
-  Escape Direction

## SHUFFLE FESTIVAL

Area 8: Scaffold Yard

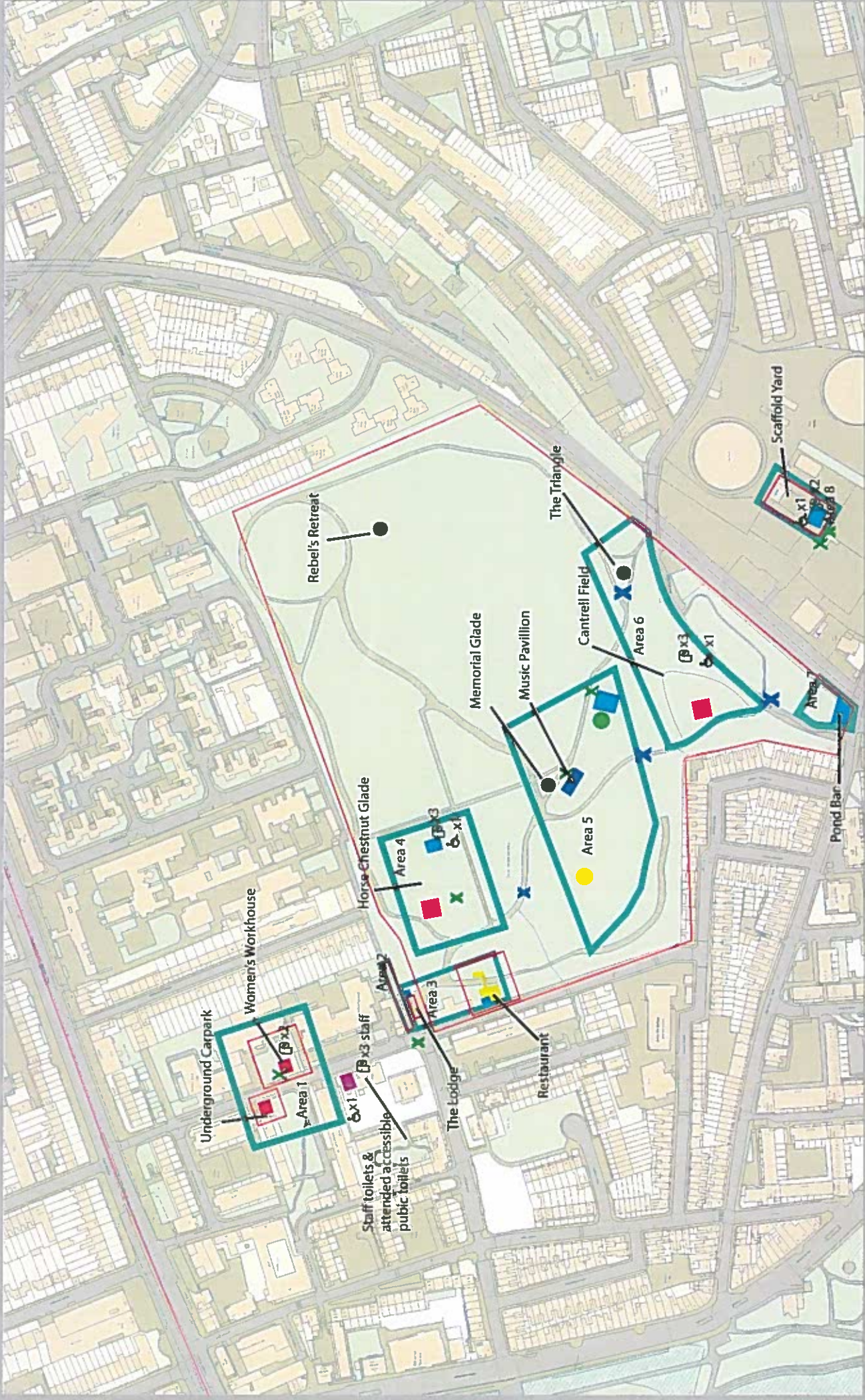
Scale: 1:250

Tower Hamlets Council



# Appendix 11





Scale 1:2500  
Date 21/04/2017

- Accessible Toilet (4)
- Toilet (10 + 3 staff)
- Licensed Area

- Stationed SIA
- Roaming SIA
- Production Area

- Installation - Night Light
- Installation - Octagonal Chapel

- Restaurant
- Production / office and Staff Toilets

- Cinema
- Bar

9 (Lifec)





# Appendix 12

**From:** Alan D Cruickshank  
**Sent:** 27 July 2017 14:42  
**To:** Licensing; Amy Catlin; Nicola Cadzow; Kathy Driver  
**Cc:** Dave.W.R.Warlow; Kelly Barnes1; Jay.A.Taylor2; MARK.J.Perry; Catherine Boyd  
**Subject:** Shuffle: THC

Dear Licensing

Please accept this as a holding objection for the TENs relating to the Shuffle festival. My representation will be based on the crime and disorder and public nuisance objectives. Unfortunately due to the large files my Met Police computer did not accept the TENs and I need to scrutinise the applications. At the moment I have the following eleven (11) TENs

Shuffle - Railway Yard, Tower Hamlets Cemetery Park,	Elizabeth Daish:	25th July 2017	00:00 Saturday 27th 22:30 to 00:00 Sunday	
THC: Chestnut Glade:area 4	Elizabeth Daish:	27th July 17	26th+27th:2300-midnight	alcohol, LNR, RE
THC:Pond Bar: Area 7	Elizabeth Daish:	27th July 17	26th:2300-0000:27th:2230-midnight	alcohol, LNR,
Scaffold Yard: Area 8	Elizabeth Daish:	27th July 17	26th+27th:2300-midnight	alcohol, RE
Hamlets Way:market: Area 2	Elizabeth Daish:	27th July 17	26th+27th:2300-midnight	LNR
THC:Music Pav: Area 5	Elizabeth Daish:	27th July 17	26th+27th:2300-midnight	Alcohol, LNR, RE
THC:Cantrell Field:Area 6	Elizabeth Daish:	27th July 17	26th+27th:2300-midnight	RE, films and music
THC:The Lodge: Blue area	Elizabeth Daish:	27th July 17	16th-20th : 1200-2300	Alcohol, RE
SouthernGrove:car park:Area 1	Elizabeth Daish:	27th July 17	26th-27th :1200-2100	RE
THC:Lodge Yard bar:Blue area	Elizabeth Daish:	27th July 17	Wed-Fri:1200-2300: Sat-Sun;1200-0000	alcohol,RE
THC:Soanes:green area	Elizabeth Daish:	27th July 17	23rd-27th: Wed-Fri:1200-2300 Sat-Sun:1200-midnight	alcohol

I am hoping to resolve some of the issues so Shuffle can go ahead in a safe environment.

The eleven TENs are all part of the Shuffle Festival. The use of TENs does not allow local residents to consider their proposals

I believe the midnight terminal hour is likely to cause a nuisance to local residents whether it is from the entertainment or people under the influence of alcohol

In regards to the Scaffold Yard , the licensable activities will take place in the uncovered yard. Music at this time of night will cause a public nuisance.

I'm concerned that the area such as the Pond Bar has no SIA. I know this has been addressed by Sgt Warlow as he has concerns about youths on mopeds on the pathway. I am concerned about their patrons being victims of crime in the park or when leaving at midnight. I have already discussed with the organisers the need to increase their SIA levels.

Is there a need for off sales?

I would ask the applicant to consider the following;

Licensable activities: 2300 finish, closing 2330

There is another meeting soon, where hopefully these concerns will be addressed.

Regards, Alan Cruickshank PC 189HT

**Total Policing is the Met's commitment to be on the streets and in your communities to catch offenders, prevent crime and support victims. We are here for London, working with you to make our capital safer**

## Kathy Driver

---

**From:** Alan.D.Cruickshank [REDACTED]  
**Sent:** 28 July 2017 13:02  
**To:** Kathy Driver; Licensing; Nicola Cadzow  
**Cc:** [REDACTED]  
**Subject:** Shuffle List

**Sensitivity:** Confidential

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Hi Kathy

After our meeting today and the below applications coming to my notice, please add these to my objection along with the other Shuffle TENs.

Amy.

There appears to be a number of discrepancies between the TENs and the hours on the management plans.

It is likely we can agree on the 2300 TENs .

Further to the street market TEN for Hamlets Way, I am concerned over potential crime and disorder if the market is to remain open until midnight. I would suggest 2200 at most. Even then I would ask your client to consider reducing this further.

Best wishes

Alan

---

**From:** Kathy Driver [<mailto:Kathy.Driver@...>] [REDACTED]  
**Sent:** 28 July 2017 09:27  
**To:** Cruickshank Alan D - HT  
**Subject:** Shuffle List  
**Sensitivity:** Confidential

101955	9-13 Aug	12:00-23:00	45	Green	Soanes Centre
101956	16-20 Aug	12:00-23:00	45	Green	Soanes Centre
101972	4-6 Aug	12:00-23:00	45	Green	Soanes Centre
101981	4&6 Aug	12:00-23:00	30	Blue	Lodge Yard bar
102185	26-27 Aug	12:00- 00:00	150	1	Womens Workhouse

Regards,

*Kathy Driver*  
*Principal Licensing Officer*

Licensing Team  
John Onslow House  
1 Ewart Place  
London  
E3 5EQ

## Kathy Driver

---

**From:** Alan.D.Cruickshank [REDACTED]  
**Sent:** 02 August 2017 10:31  
**To:** Licensing; Kathy Driver; Nicola Cadzow; M [REDACTED]  
[REDACTED]  
**Cc:** [REDACTED]  
**Subject:** Shuffle: Southern Grove Workhouse TEN

Dear Licensing

Re: the TEN for the Workhouse in Southern Grove, E3 on the 26th and 27th August 2017.

After visiting the location on Monday 31st July 2017 I wish to further oppose this application as I believe it undermines the public safety.licensing objective.

I attended the location with LBTH officers and managed to gain access to the adjoining school and overlook the venue.

As described at a meeting the following day it looked like a jungle. The outer area had a large amount of shrubbery and substantial trees. I couldn't see whether the ground was even or whether there was any other items that may have been of concern.

. At the meeting at Mulberry Place on the 1st August 2017, the organisers said that the external area will be made safe prior to the festival. At the moment this cannot be verified.

The organisers have also said that a second entry/exit point will be added. The availability of another exit would increase capacity but as of yet this has still to be done.

The hours remain a concern and I have discussed this the noise officer. We believe licensable activities should finish at 2300.

Regards

Alan Cruickshank PC 189HT

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# Appendix 13

## Kathy Driver

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**From:** Alan.D.Cruickshank [REDACTED]  
**Sent:** 02 August 2017 08:44  
**To:** [REDACTED] MARK.J.Perry [REDACTED]  
[REDACTED]; Kathy Driver; Licensing; A [REDACTED]  
[REDACTED] Nicola Cadzow;  
Catherine Boyd  
**Cc:** [REDACTED]  
**Subject:** Shuffle Film Festival

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Licensing

Re: the Shuffle TENS , please note our agreement and I now withdraw the following TENS

1. THC:Pond Bar  
To stop serving alcohol at Pond Bar at 22:00 : closing 2230
2. Hamlets Way  
To close Hamlets Way Market at 22:00
3. I withdraw all the restaurant TENS
4. THC: Bar  
Withdrawn  
" we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm."
5. Southern Grove Underground car-park  
Withdrawn

The others will be heard at a licensing committee

Lizzy/Kate

I am still concerned over the Market as discussed yesterday. I would advise you to have a SIA at this location from 1900

Best wishes

Alan

---

**From:** Lizzy Daish [REDACTED]  
**Sent:** 01 August 2017 16:54  
**To:** Cruickshank Alan D - HT; Perry MARK J - HT; Kate MacTiernan  
**Cc:** Jack Spiegler  
**Subject:** Re: Shuffle Film Festival

Hi Alan

Taking into account the points made from the police today, we agree to the following regarding the Temporary Events Notices:

1. To stop serving alcohol at Pond Bar at 22:00
2. To close Hamlets Way Market at 22:00

Shuffle is committed to delivering a safe and responsible community event. We do not agree to any other changes to the submitted Temporary Events Notices due to the negative impact this may have on the artistic integrity of the festival, and understand that this will result in us going to a hearing.

Best wishes  
Lizzy

On Tue, Aug 1, 2017 at 4:21 PM, Lizzy Daish [REDACTED] wrote:  
Hi Alan

Yes we will send through.

Firstly, we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm.

On Tue, Aug 1, 2017 at 3:25 PM, <[Alan.D.Cruickshank@shuffleshuffle.co.uk](mailto:Alan.D.Cruickshank@shuffleshuffle.co.uk)> [REDACTED] wrote:

Hi Lizzy

I will be on leave for the next few weeks , so if possible could I have your agreement / non agreement tomorrow, plus SIA numbers.

Mark will be at the hearing in my place.

Best wishes

Alan

# Appendix 14

## Kathy Driver

---

**From:** Nicola Cadzow  
**Sent:** 27 July 2017 14:56  
**To:** Licensing  
**Cc:** Alan.D.Cruickshank [REDACTED] Mark Perry; 'Amy Catlin'  
**Subject:** TENs Applications Tower Hamlets Cemetery Park - M/102175-102181, M/102183, M/102185

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Dear Licensing,

Please take this as my holding objection to the Following TENs :-

M/102175 - Area 8 - Scaffold Yard – Sale of Alcohol and Regulated Entertainment  
M/102176 - Area 2 – Hamlets Way – Late Night Refreshment (LNR)  
M/102177 – The Lodge bar – Supply of Alcohol & Regulated Entertainment  
M/102178 – Area 9 – Railway Yard – Regulated Entertainment Sale of Alcohol & LNR  
M/102179 – Area 4 Horse Chestnut Glade - Regulated Entertainment Sale of Alcohol & LNR  
M/102180 – Area 5 Music Pavillion & Memorial Glade - Regulated Entertainment Sale of Alcohol & LNR  
M/102181 – Area 6 Cantrell Field - Regulated Entertainment Sale of Alcohol & LNR  
M/102183 – Area 7 Pond Bar – Sale of Alcohol & LNR  
M/102185 - Area 1 Women’s Workhouse – Regulated Entertainment

I have to consider the TENs applications, and I do not believe that that the Licensing Objective for the Prevention of Public Nuisance will be met by allowing the hours for Licensable Activities for the above TENs until Midnight, with premises closing at 0030 hours.

However I will withdraw my objection if:-

(1) the Applicant agrees to all licensable activities finishing at 2300 hours, closing at 2330 hours: and

(2) the applicant provides details that should be on the Noise Management Plan to include (1) noise monitoring Points, (2) background noise readings from the Nearest Noise Residential Premises pre the event

with consideration Low Frequency levels. In open air venues low frequency content of the music can be more disturbing at a distance from the event location. A level of 65dB in either 63Hz or 125Hz octave band may be satisfactory for this location. Having spoken to Mark at Hark Audio (shown on the noise management plan), they are only providing the Audio equipment, and not undertaking noise monitoring on site.

I am hopefully that in the last Shuffle SAG meeting that agreement can be met and further details of the Applicants NMP will be provided.

Kind regards

Nicola Cadzow  
Environmental Health Technical Officer  
Place Directorate  
Public Realm - Environmental Health and Trading Standards  
London Borough of Tower Hamlets John Onslow House, 1 Ewart Place London E3 5EQ

## Kathy Driver

---

**From:** Nicola Cadzow  
**Sent:** 04 August 2017 11:52  
**To:** Licensing; Kathy Driver  
**Cc:** 'Alan.D.Cruickshank [REDACTED] [REDACTED]'; 'MARK.J.Perry [REDACTED] [REDACTED] Kathy Driver; Licensing; [REDACTED]; [REDACTED]; Catherine Boyd; Jack Spiegler  
**Subject:** RE: Shuffle Film Festival [REDACTED] [REDACTED] TENS - M102178/102179/102180/102181 & 102185  
**Attachments:** Re: FW: On site sound meeting - 8/7/16 - TH Cemetry Park; Shuffle Festival - Tower Hamlets Cemetery Park - This Weekend; RE: On site sound meeting; RE: Shuffle Planning Meeting minutes 7th June 2016 - Water Bomb War; Re: Shuffle Planning Meeting minutes 7th June 2016 - Water Bomb War

Hi Kathy,

Following the last Safety Advisory Group (SAG) meeting with the applicant on the 1<sup>st</sup> August 2017, attended by representatives from the Police, Licensing, Arts and Events, Health & Safety & the London Fire Brigade, I have further considered the TENs applications for the for Shuffle Film festival and the potential impact of public nuisance and measures to prevent noise generated from within the premises or outside it which could cause disturbance to people in the vicinity.

At the SAG meeting, having previous asked for details of what noise mitigation measures they have in place to minimise noise impact from the event on residents, the applicant was unable to advise of any details and to date I have yet to receive confirmation of this.

When advised that they needed a noise consultant preferable from the Institute of Acoustic or Association of Noise Consultants, I was informed that they were not aware of this and that last year they used a noise app on their phone, which does correlate (see folder attached) with the fact that I met their Acoustic Engineer on site last year and my Colleague Michael Dunn went to the pre event sound checks (see folder attached)

Another discrepancy is the fact that when I mentioned using headphones to listen to films after 11pm, I was advised by the applicant that these were not used last year. However an email from their legal representative on 16.6.16 last year (see folder attached) I was advised that that entertainment will either use headphones as requested or not be licensable, and at all times (pre and post 11pm) the entertainment will be appropriately controlled.

Having contacted Hark Audio last week, the Company on the Noise Management Plan for PA and Sound for Shuffle 2017, I spoke to Mark (who happened to undertake the sound monitoring for Shuffle last year), and he advised me this year he was only supplying the Sound System, but was not undertaking Sound Testing this year, as he no longer had a Sound Level Meter.

Due to the discrepancies in information, and the fact that the applicant has yet to provide me with the required information to assess whether they are taking sufficient steps this year to minimise and monitor to noise levels from their event, I do not feel confident in the Noise Management of the Event, and hence do not consider that at this time that the License Objectives for the Prevention of Public Nuisance will be adhered to.

Therefore my objection still holds relating to:-

Area 4 - Horse Chestnut Glade, Area 5 - Music Pavillion & Memorial Glade, Area 6 - Cantrell Field. However, if the Applicant provides sufficient evidence, to show steps/methods are being taken to minimise noise impact to local residents I would consider withdrawing my objections.

With regards to the Area 9 – Railway Yard & Area 2 the Women’s Workhouse both Pc Cruickshank and I would agree: Licensable activities until 2300 hours, closing at 23:30 (and not as per the application until Midnight, with Premises closing at 00:30).

**Noise Sensitive premises:** residential in close proximity to Tower Hamlets Cemetery Park including in Steadman House, Lockhart Street, Bow Common Lane including Loweswater House, and Brockesley Street.

In my view the application, as it stands fails, to comply with the objective of the Licensing Act 2003 relating to “public nuisance” for the following reasons:-

- Noise breakout from the venue affecting neighbouring residents.
- Access & egress to and from the venue, of patrons, especially due to patrons likely to be in high spirits; and
- The hours of operation (inclusive of proposals)

**CONCLUSION**

Environmental Protection **does not** support the applications for Shuffle Tower Hamlets Cemetery including Horse Chestnut Glade, Music Pavilion & Memorial Glade and Cantrell Field, Women’s Workhouse & Railway Yard, as there is great likelihood of disturbance to residential premises at the noise sensitive hours sought. However I am willing to withdraw my objections if the required noise management details are provided and the Applicant is willing to reduce the hours for the Women’s Workhouse and the Railway Yard.

Kind regards

Nicola Cadzow  
Environmental Health Technical Officer  
Noise Pollution Team  
Environmental Protection  
London Borough of Tower Hamlets

---

**From:** Nicola Cadzow  
**Sent:** 02 August 2017 09:49  
**To:** 'Alan.D.Cruickshank [redacted] [redacted] [MARK.J.Perry](#) [redacted]  
[redacted] Kathy Driver; Licensing; [redacted]  
[redacted] Catherine Boyd  
**Cc:** [redacted]  
**Subject:** RE: Shuffle Film Festival

Dear All,

Please take this as my withdrawing my objection to the Pond Bar, Hamlets Way.

If the Applicant can provide me with full details of what measures they have in place to minimise noise impact to residents, I would consider, based on the information provide, withdrawing my objection to the TENs for:

- Area 4 - Horse Chestnut Glade
- Area 5 - Music Pavillion & Memorial Glade
- Area 6 - Cantrell Field

This morning I have discussed with Alan and Area 1 (The Women's Workhouse) and Area 9 (Railway Yard) we would agree to: Licensable activities until 2300 hours, closing at 23:30.

Kind regards

Nicola Cadzow  
Environmental Health Technical Officer  
Place Directorate  
Public Realm - Environmental Health and Trading Standards  
London Borough of Tower Hamlets John Onslow House, 1 Ewart Place London E3 5EQ

---

**From:** [Alan.D.Cruickshank](mailto:Alan.D.Cruickshank) [mailto:[Alan.D.Cruickshank](mailto:Alan.D.Cruickshank)]  
**Sent:** 02 August 2017 08:44  
**To:** [MARK.J.Perry](mailto:MARK.J.Perry) Kathy Driver; Licensing;  
Catherine Boyd; Nicola Cadzow;  
**Cc:**  
**Subject:** Shuffle Film Festival

Dear Licensing

Re: the Shuffle TENS , please note our agreement and I now withdraw the following TENS

1. THC:Pond Bar  
To stop serving alcohol at Pond Bar at 22:00 : closing 2230
2. Hamlets Way  
To close Hamlets Way Market at 22:00
3. I withdraw all the restaurant TENS
4. THC: Bar  
Withdrawn  
" we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm."
5. Southern Grove Underground car-park  
Withdrawn

The others will be heard at a licensing committee

Lizzy/Kate  
I am still concerned over the Market as discussed yesterday. I would advise you to have a SIA at this location from 1900

Best wishes

Alan



**From:** Lizzy Daish [REDACTED]  
**Sent:** 01 August 2017 16:54  
**To:** Cruickshank Alan D - HT; Perry MARK J - HT; Kate MacTiernan  
**Cc:** Jack Spiegler  
**Subject:** Re: Shuffle Film Festival

Hi Alan

Taking into account the points made from the police today, we agree to the following regarding the Temporary Events Notices:

1. To stop serving alcohol at Pond Bar at 22:00
2. To close Hamlets Way Market at 22:00

Shuffle is committed to delivering a safe and responsible community event. We do not agree to any other changes to the submitted Temporary Events Notices due to the negative impact this may have on the artistic integrity of the festival, and understand that this will result in us going to a hearing.

Best wishes  
Lizzy

On Tue, Aug 1, 2017 at 4:21 PM, Lizzy Daish [REDACTED] wrote:  
Hi Alan

Yes we will send through.

Firstly, we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm.

On Tue, Aug 1, 2017 at 3:25 PM, <[Alan.D.Cruickshank@shufflemoviefestival.co.uk](mailto:Alan.D.Cruickshank@shufflemoviefestival.co.uk)> [REDACTED] wrote:

Hi Lizzy

I will be on leave for the next few weeks , so if possible could I have your agreement / non agreement tomorrow, plus SIA numbers.

Mark will be at the hearing in my place.

Best wishes

Alan

## Kathy Driver

---

**From:** Nicola Cadzow  
**Sent:** 16 June 2016 07:47  
**To:** 'Kate MacTiernan'  
**Cc:** [REDACTED] Lizzy Daish; Jack Spiegler; Alan.D.Cruickshank [REDACTED]  
Pip Thomas  
**Subject:** RE: On site sound meeting

Hi Kate

Thank you for arranging the meeting it was helpful to understand from being on site, how the event will operate.

However I do not believe that the Licensing Objective for the Prevention of Public will not be met from two aspects of your event as follows:

- (1) The films on two sectors of the Park until 2am because despite advising that the noise levels will be background level, late at night & early hours of the morning background noise levels will already be low (the area itself is a quiet area), so the use of headsets will be required whilst watching the films after 11pm.
- (2) As your event goes into noise sensitive times of night the sound from the foghorn is likely to cause a noise disturbance to residential premises in close proximity, and possibly further a field, and therefore I cannot agree to the foghorn being used after 22:30 hours of night.

If you can agree to the use of headphones when films are being watched after 11pm on both sites and the foghorn will not be used after 22:30, and all other aspects in your email (14/6/16) are adhered to then I see no reason to object to your TENs application.

Kind regards

Nicola Cadzow  
Environmental Health Technical Officer  
Noise Pollution Team  
Environmental Protection  
London Borough of Tower Hamlets

**From:** Kate MacTiernan [REDACTED]  
**Sent:** 14 June 2016 17:35  
**To:** Nicola Cadzow  
**Cc:** [REDACTED] Lizzy Daish; Jack Spiegler  
**Subject:** On site sound meeting

Hi Nicola + Mark,

Thanks for coming down today and getting soaked and getting the sound levels etc. in order to recap so everyone remembers:

All noise levels to comply with wording stipulated on our license 'Not audible such as to cause a nuisance at the boundary'

This is to be checked on site during the festival by the Shuffle team, and noise levels to be recorded with on site noise meters supplied by Mark.

**Friday 8th July, on site soundcheck.**

1. Horse Chestnut Glade

- 2 speakers for films till midnight
- turned right down to background levels from midnight - 2am
- audience to be moved closer so as to be audible and intimate

2. Music Pavillion

- amplified music till 11 at usual sound levels
- amplified music from 11 - 12midnight to be ambient without bass or drums (I checked this and the last act at this time is a solo guitarist, so that works!)

3. Cantrell Field

- Second cinema screen 2 speakers for films
- Small stage for live score by Minima with amplification from 9pm - 11pm
- films to continue to 2am with low background levels
- audience to be moved closer so as to be audible and intimate

4. Sound sculpture deep in the woods

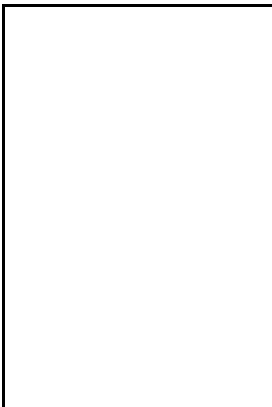
- not amplified but operated through steam and fog-horns
- timings: 12:00 14:00 17:00 22:30 23:30 23:53
- people left on site to be directed to this area after midnight as it is the furthest from any housing

Any questions please get in contact. We will be submitting the TENS for sign off this week!

Best

.....

**Kate MacTiernan**  
Creative Director



[shufflefestival.com](http://shufflefestival.com)

## Kathy Driver

---

**From:** Michael Dunn  
**Sent:** 08 July 2016 18:08  
**To:** Peter Allnutt  
**Cc:** Henry Akaluka; Nicola Cadzow  
**Subject:** Shuffle Festival - Tower Hamlets Cemetery Park - This Weekend

Peter,

There may be some calls regarding this event which I guess will probably be late **22.30 / 23.30 / 23.53** as there will be steam powered boat horns sounding for between '**3 to 4 minutes**'. These are locate in the Eastern section of the park so any properties to the East of the park are likely to be getting the full effect. The same stage has a performance similar to Stomp....

Additionally, there will be films playing at the North side of the park nearest domestics are in Brokesley Street [31 to 39 & 40 to 44] as long as they are careful this should not be a problem but is also going on quite late.

The contact numbers are in the first instance Lizzy Daish [REDACTED]

[Only should she not be contactable then Kate Mactiernan on 0 [REDACTED]

They have a reasonable sound engineer on board who knows what is needed and how to do it (except for the fog horns).

Please pass the word around to whoever is on at the weekend.

Thanks,

**Michael Dunn**

**020 7364 6638**

Noise Officer  
Noise Team  
London Borough of Tower Hamlets  
Mulberry Place, 5 Clove Crescent  
London E14 2BG

## Kathy Driver

---

**From:** Kate MacTiernan [REDACTED]  
**Sent:** 07 July 2016 09:30  
**To:** Nicola Cadzow  
**Cc:** Michael Dunn  
**Subject:** Re: FW: On site sound meeting - 8/7/16 - TH Cemetry Park

Great - see you then - I have informed the sound engineer and have one of the artists coming to test sound.

Bets

.....

**Kate MacTiernan**  
Creative Director



[shufflefestival.com](http://shufflefestival.com)

On Thu, Jul 7, 2016 at 8:35 AM, Nicola Cadzow <[Nicola.Cadzow@shufflefestival.com](mailto:Nicola.Cadzow@shufflefestival.com)> wrote:

Hi Kate,

Further to our telephone conversation yesterday my colleague Michael Dunn will be on site for 3.30pm on Friday 8<sup>th</sup> July 16, and I have given him your mobile number to get in touch when at site.

Regards

Nicola

---

**From:** Nicola Cadzow  
**Sent:** 04 July 2016 09:48  
**To:** 'Kate MacTiernan'

**Cc:** [m](#) [redacted] Lizzy Daish; Jack Spiegler; Michael Dunn  
**Subject:** RE: On site sound meeting

Hi Kate

I hope all is going well with your preparations for the weekend!

Unfortunately I am unavailable to attend for your sound checks on Friday, however my colleague Michael Dunn will be available to meet on site. Please could you advise when you will be undertaking sound checks.

Wait to hear from you

Kind regards

Nicola Cadzow

Environmental Health Technical Officer

Noise Pollution Team

Environmental Protection

London Borough of Tower Hamlets

**From:** Kate MacTiernan [\[m\]](#) [redacted]  
**Sent:** 14 June 2016 17:35  
**To:** Nicola Cadzow  
**Cc:** [redacted] Lizzy Daish; Jack Spiegler  
**Subject:** On site sound meeting

Hi Nicola + Mark,

Thanks for coming down today and getting soaked and getting the sound levels etc. in order to recap so everyone remembers:

All noise levels to comply with wording stipulated on our license 'Not audible such as to cause a nuisance at the boundary'

This is to be checked on site during the festival by the Shuffle team, and noise levels to be recorded with on site noise meters supplied by Mark.

**Friday 8th July, on site soundcheck.**

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- amplified music till 11 at usual sound levels
- amplified music from 11 - 12midnight to be ambient without bass or drums (I checked this and the last act at this time is a solo guitarist, so that works!)

3. Cantrell Field

- Second cinema screen 2 speakers for films
- Small stage for live score by Minima with amplification from 9pm - 11pm
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4. Sound sculpture deep in the woods

- not amplified but operated through steam and fog-horns

- timings: 12:00 14:00 17:00 22:30 23:30 23:53

- people left on site to be directed to this area after midnight as it is the furthest from any housing

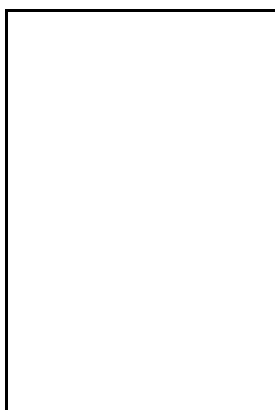
Any questions please get in contact. We will be submitting the TENS for sign off this week!

Best

.....

**Kate MacTiernan**

Creative Director



[shufflefestival.com](http://shufflefestival.com)

\*\*\*\*\*

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Web site : <http://www.towerhamlets.gov.uk>

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# Appendix 15

## Kathy Driver

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**From:** Nicola Cadzow  
**Sent:** 02 August 2017 09:49  
**To:** 'Alan.D.Cruickshank [redacted] [redacted]';  
MARK.J.Perry [redacted] [redacted] Kathy Driver; Licensing;  
[redacted]; Catherine Boyd  
**Cc:** [redacted]  
**Subject:** RE: Shuffle Film Festival

Dear All,

Please take this as my withdrawing my objection to the Pond Bar, Hamlets Way.

If the Applicant can provide me with full details of what measures they have in place to minimise noise impact to residents, I would consider, based on the information provide, withdrawing my objection to the TENs for:

- Area 4 - Horse Chestnut Glade
- Area 5 - Music Pavillion & Memorial Glade
- Area 6 - Cantrell Field

This morning I have discussed with Alan and Area 1 (The Women's Workhouse) and Area 9 (Railway Yard) we would agree to: Licensable activities until 2300 hours, closing at 23:30.

Kind regards

Nicola Cadzow  
Environmental Health Technical Officer  
Place Directorate  
Public Realm - Environmental Health and Trading Standards  
London Borough of Tower Hamlets John Onslow House, 1 Ewart Place London E3 5EQ

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**From:** Alan.D.Cruickshank [redacted] [mailto:Alan.D.Cruickshank [redacted]]  
**Sent:** 02 August 2017 08:44  
**To:** [redacted].uk; MARK.J.Perry [redacted] [redacted]; Kathy Driver; Licensing;  
[redacted] Nicola Cadzow;  
Catherine Boyd  
**Cc:** [redacted]  
**Subject:** Shuffle Film Festival

Dear Licensing

Re: the Shuffle TENs , please note our agreement and I now withdraw the following TENs

1. THC:Pond Bar  
To stop serving alcohol at Pond Bar at 22:00 : closing 2230
2. Hamlets Way

To close Hamlets Way Market at 22:00

3. I withdraw all the restaurant TENS

4. THC: Bar

Withdrawn

" we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm."

5. Southern Grove Underground car-park

Withdrawn

The others will be heard at a licensing committee

Lizzy/Kate

I am still concerned over the Market as discussed yesterday. I would advise you to have a SIA at this location from 1900

Best wishes

Alan

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**From:** Lizzy Daish [REDACTED]  
**Sent:** 01 August 2017 16:54  
**To:** Cruickshank Alan D - HT; Perry MARK J - HT; Kate MacTiernan  
**Cc:** Jack Spiegler  
**Subject:** Re: Shuffle Film Festival

Hi Alan

Taking into account the points made from the police today, we agree to the following regarding the Temporary Events Notices:

1. To stop serving alcohol at Pond Bar at 22:00
2. To close Hamlets Way Market at 22:00

Shuffle is committed to delivering a safe and responsible community event. We do not agree to any other changes to the submitted Temporary Events Notices due to the negative impact this may have on the artistic integrity of the festival, and understand that this will result in us going to a hearing.

Best wishes  
Lizzy

On Tue, Aug 1, 2017 at 4:21 PM, Lizzy Daish [REDACTED] wrote:  
Hi Alan

Yes we will send through.

Firstly, we agree to employ one SIA guard at the Lodge Bar, on Friday & Saturday, between the hours of 8pm and 11.30pm.

On Tue, Aug 1, 2017 at 3:25 PM, <[Alan.D.Cruickshank](mailto:Alan.D.Cruickshank)> wrote:

Hi Lizzy

I will be on leave for the next few weeks , so if possible could I have your agreement / non agreement tomorrow, plus SIA numbers.

Mark will be at the hearing in my place.

Best wishes

Alan

**From:** Lizzy Daish [mailto: ]  
**Sent:** 28 July 2017 18:02  
**To:** Kathy Driver <[Kathy.Driver](mailto:Kathy.Driver)>  
**Cc:** Amy Catlin < > Tom Lewis  
<[Tom.Lewis](mailto:Tom.Lewis)> Cruickshank Alan D - HT  
Catherine Boyd <[Catherine.Boyd](mailto:Catherine.Boyd)> Judith St John  
< >  
**Subject:** Re: Shuffle Film Festival

Hi Kathy

Replies in red below.

Best wishes

Lizzy

On Fri, Jul 28, 2017 at 5:00 PM, Kathy Driver <[Kathy.Driver](mailto:Kathy.Driver)> wrote:

Hi Amy/Kate/Elizabeth